G appjetty

USER MANUAL



Stock Management For Dynamics 365 Sales

Version: 4.2

Compatibility:

Microsoft Dynamics CRM 2016 and Dynamics 365

TABLE OF CONTENTS

Introduction
Benefits of Stock Management for D365 Sales 4
Prerequisites
Installation & Configuration
Installation Steps
Configuration Steps
Enable Email Notifications
Enable Report Settings
Other Settings
Configure Languages
Stock Management
Products
Stock Management
Serial Number
Supplier
Assign Default Supplier 22
Assign Default Warehouse
Low Stock Management
View History
Product listing options
Orders
Generating RMA
Generating RTS
Stock Update on Order Fulfillment
Creating Manual Purchase Order 40
Creating PO for Low Stock Products
Contacts
Purchase Order
Create Purchase Order
Creating Purchase Invoice

USER MANUAL: Stock Management for Dynamics 365 Sales
Warehouse and Supplier
Warehouse
Stock Transfer
Suppliers
Transaction Reasons
Reports and Charts
General Reports
Dashboard
Supplier Report
Warehouse-Inventory Reports
Supplier-Purchase Order Reports
Product Based Reports71
Stock History71
Inventory Status
Charts
Warehouse Stock75
Returned Stock Chart
Available Stock
Sales Order Summary
Contact Us

Introduction

Stock Management for Dynamics 365 Sales from AppJetty helps you to streamline your purchase and stock management process.

With the help of Stock Management plugin, you can manage stocks (keep track of stock transactions, low stocked products) and purchases (generate purchase orders, purchase invoices, low stock purchase orders, RMA-Return Merchandise Authorization and RTS-Return To Suppliers). You can also generate reports for RMA, RTS, purchase orders, and purchase order invoices.

Stock Management for Dynamics 365 Sales enables you to generate inventory reports of stock history, detailed stock history, inventory status. You can also analyze your inventory through charts of warehouse stock, returned and available stocks. It comes with a warehouse module using which you can create a new warehouse and allocate warehouses for every stock of products. You can also transfer the stock of products from one warehouse to another.

In addition to the above functionalities, it is also possible to view the total amount of credits and debits carried out in your inventory orders through this plugin. You can also generate account report which will provide a complete detail about the detailed history of the credits or debits made in any stock of an inventory. It will also provide basic summary like total sales, returns, and purchases along with other details.

Benefits of Stock Management for D365 Sales

Compelling benefits that streamline your stock management:

- Helps you manage all your stock purchases in an efficient manner by automating documentation.
- Keeps track of your entire inventory how many products purchased, how many remaining in stock, how many sold, etc.
- Helps you keep a track of stocks so that you do not run out of stocks or keep more stock than necessary.
- Easily manages all the documents required to fulfill a purchase like purchase orders and purchase invoices.
- Eliminates chances of human errors with an automated system.
- Accurate data delivers critical information to help you make right decision and avoiding mistakes.
- Analyze your inventory by viewing bar chart and pie chart for your warehouse stocks as well as available and returned stocks.
- Easily manage warehouses for your products
- Quickly transfer stock of products from one warehouse to another.
- Easily manage Credits and Debits of your account and view its details through an Account Report.

Prerequisites

Following point must be followed before you start installing the Plugin:

• You should be logged into Dynamics CRM or Dynamics 365, Online or On-Premise.

Installation & Configuration

Installation Steps

To install 'Stock Management' plugin, the following steps has to be followed:

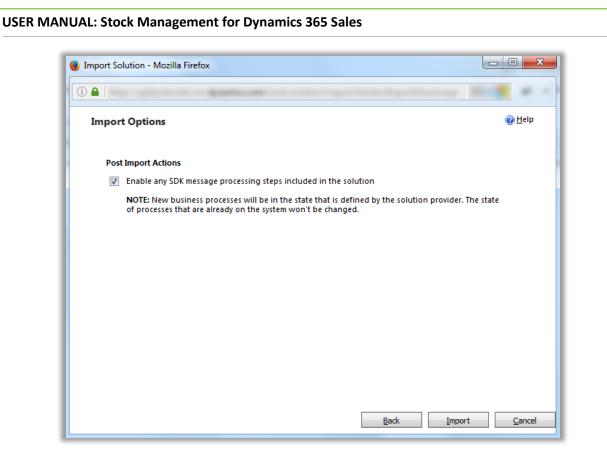
- On purchasing the plugin, you will get a zip file named StockManagement.zip.
- Login into your CRM Account and click on Settings -> Solutions

ics 365 ~ Settings ~ Solutions >	
📑 Import 📮 Export 💿 Clone a Patch 💼 Clone Solution 🗔 Apply Solution Upgrade	_
Display Name Version Installed On ↓ Package Ty Publisher Description	
	te Timport Timport Time Clone a Patch Time Clone Solution Time Apply Solution Upgrade

- Click on 'Import' to upload and install the Solution.
- Click on **'Browse'** button and choose the Package Zip File for Stock Management from the Import Solution Window.

Import Solution - Google Chrome	-	- 🗆
Select Solution Package		@ <u>H</u> e
Select the compressed (.zip or .cab) file that conta Next.	ins the solution you want to import and click	
Choose File StockManagement.zip		
	Desite Next	0
	<u>B</u> ack <u>N</u> ext	<u>C</u> an

• Click on 'Next' for further processing.



• Check the checkbox to enable any SDK message processing steps included in the solution and click on Import button to Import the Solution.

porting Solutio	n				@ <u>!</u>
1 The import of s	olution: Stock Manage	ement completed suc	ccessfully.		
Date Time \downarrow	Туре	Display Name	Name	Status	
04:41:08.74	SDK Message Pr	addSerialNumb	addSerialNumb		ac 🔶
04:41:08.72	SDK Message Pr	Microsoft.Crm.S	Microsoft.Crm.S		м
04:41:08.72	SDK Message Pr	Microsoft.Crm.S	Microsoft.Crm.S		м
04:41:08.71	SDK Message Pr	Microsoft.Crm.S	Microsoft.Crm.S	2	м
04:41:08.69	SDK Message Pr	Microsoft.Crm.S	Microsoft.Crm.S		м
04:41:08.69	SDK Message Pr	Microsoft.Crm.S	Microsoft.Crm.S		м
04:41:08.68	SDK Message Pr	Microsoft.Crm.S	Microsoft.Crm.S		м
04:41:08.68	SDK Message Pr	Microsoft.Crm.S	Microsoft.Crm.S		м
04:41:08.66	SDK Message Pr	Microsoft.Crm.S	Microsoft.Crm.S		м 👻
4				H 4	Page 1
				Download L	.og File

• Click on 'Close' to complete the process.

USER MANUAL: Sto	ock Management for	r Dynamic	s 365 Sales			
All Solutions 🖌						
🌮 New 🛛 🗙 Delete 🛛 🗟 Sho	w Dependencies 🛛 📑 Import	Export	Clone a Patch	Clone Solution	Apply Solution Upgrade	Minport Translation
Name	Display Name	Version	$ $ Installed On \downarrow $ $	Package T	Publisher	Description
AppjettyPublisher	AppjettyPublisher	1.0.0.0	8/11/2021	Unmanag	AppJetty	
StockManagementFor.	Stock Management	4.2.0.0	7/28/2021	Unmanag	AppJetty	Manage and ke
msdyn_SalesPro	Dynamics 365 Sales Pr	9.0.21072	7/17/2021	Managed	Microsoft Dynamics 365	Automate sale
StockManagementFor	Stock Management	4.2.0.0	7/28/2021	Unmanag	AppJetty	Manage and k
msdyn_SalesPro	Dynamics 365 Sales Pr	9.0.21072	. 7/17/2021	Managed	Microsoft Dynamics 365	Automate sale

• Once you import the solution, it will be displayed in the solutions grid view.

Configuration Steps

- Double-click on the **'Stock Management'** solution to configure the plugin with your license key.
- This will open up a new window. Click on **'Configuration'** from the options provided on the left side.

Solution: Stock Management				
You cannot directly edit the components from another unmanaged solution.	s within a managed solution. If the	e managed properties for solution components are set to allow c	ustomization, you can edit them in t	the Customizations area
Solution Stock Management				
🐉 Information 🔶	C. acoic	sthy	Expires On:	Status:
Configuration	🧿 αρρјε	711 y		Unregistered
Components		_		
▷ 📑 Entities	Profile			
Option Sets	- Tome			
Client Extensions				
Web Resources	Activate Your Fre	e Triai		
nocesses	First Name*			
▷ +□ Plug-in Assemblies	First Name*	Renley		
Sdk Message Processin				
Service Endpoints	Last Name*	Snow		
Reports				
S Connection Roles	Email*			
Article Templates	Effidite			
Contract Templates				
Email Templates	For any queries, visit <u>App</u>	<u>Jetty Support</u>		
🔛 Mail Merge Templates				
Security Roles	Activate			
Eield Security Profiles				
Routing Rule Sets				
🔍 Record Creation and U				

- You can activate your one-month free trial or directly purchase the license.
- To get a one-month free trial license key, fill out the details and click on the 'Activate' button.
- Your trial will get activated, and the expiry date will be displayed on top.

Printermation		pjetty		Expire On: 1/5/2018	Status: Trial
Configuration	-				
Components	Profile	Setup			
Option Sets					
e Client Extensions	Purchase	License			
Processes + Plug-in Assemblies	Your free trial is	currently active. You can purchase the	e plugin anytir	me by clicking or	the below button.
Sdk Message Processin					
Service Endpoints		Buy N	ow		
🔮 Reports					
Connection Roles	License D	etails			
Contract Templates					
Email Templates Mail Merge Templates	License Key:	1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.			
Security Roles		Your free trial will expire in 30 da	ay(s)		
Field Security Profiles					
Routing Rule Sets	Note: This is no	t real time information and will be upo	dated in the n	ext 24 hours.	
Q Record Creation and U	For any queries,	visit AppJetty Support			
SLAs					

• You can purchase the licensed version at any time. To purchase the license, click on the 'Buy Now' button.

Components	
▷ Components	Profile
Option Sets	
Sclient Extensions	Purchase License
Web Resources	
🛃 Processes	Your free trial is expired. You can purchase the plugin anytime by clicking on the below button.
+ Plug-in Assemblies	Four nee than's expired. Fou can purchase the plugin anythine by clicking on the below batton.
🗉 Sdk Message Processin	
😪 Service Endpoints	Buy Now
Dashboards	
Reports	
Connection Roles	Linear Dataila
Article Templates	License Details
Contract Templates	
📮 Email Templates	License Key:
Mail Merge Templates	
Security Roles	Your free trial is expired
8 Field Security Profiles	
P Routing Rule Sets	For any queries, visit AppJetty Support
Q_ Record Creation and U	
SLAs	

- On the expiration of the Trial, a message will appear that the trial has expired. Now to purchase the license click on the **'Buy Now'** button.
- This will redirect you to our product page and a pop-up will appear to request a quote. Click on the **'Add to Cart'** button and complete the purchase process.

USER MANUAL: Stock Management	for Dynamics 365 Sales
--------------------------------------	------------------------

Your Domain * 🚯	
www.domain.com	
Plans	
 Monthly 	⊖ Annual
Users Limit	
1 User +\$49.00	~
\$49.00 per year	Add to Cart

- On successfully completing the process and once you have purchased the plugin, you will receive your license key via email along with steps to complete the license configuration.
- Click on the 'Activate' button to activate your license.

Profile Setup	
License Details	
License Key:	
	The plugin has been activated and your next payment cycle will be initatied on 7/14/2018
any queries, visit AppJe	tty Support
Manage Users	
Total allowed license user	
Delegated Admin INTEGRATION Support User	Yenki Tech
SYSTEM Mark Smith	v 🎽
Save	

• After submitting the valid license key, you will be navigated to the **'Setup'** tab.

j appjetty	Expires On: 8/27/2021	Status: Trial
	0/2//2021	mai
Profile Setup		
Email Notification Settings		
Enable Email Notifications ?		
Users: * 😧 Olivia Goli, # PpdfCDSClient 🗸 Reasons: * 😧 Damage	e Stock (Outward), New	
Reorder Notification Users: * 🥑 Olivia Goli 🗸 🗸		
Save		
Enable Report Settings		
Specific Users 🛿		
Save		
Other Settings		
Enable Warehouses 2		
✓ Enable Credit-Debit Module		
Show Inventory Asset Value 🛛		

- From the **'Setup'** tab, you can enable/disable "Email Notification Settings", "Enable Report Settings" "Warehouses", "Credit and Debit Module", and "Inventory Asset Value".
- By ticking the **'Enable Email Notification'** checkbox, **'Users'**, 'Reasons', and **'Reorder Notification Users'** options will appear below the Enable Email Notification.
- <u>Ex.</u> The CRM user who is handling the stocks of the product will be notified when there's a change in the stocks. So, here, you need to select the user(s) who is handling the stocks in the "Users" and stocks related "Reasons" when the specific action occurs.

Enable Email Notifications

- By ticking the "Enable Email Notification" checkbox, you can manage the user-wise email notifications for their stock transactions.
 - **Users**: You need to select the specific users (CRM users) from the drop-down list.

Profile	Setup				
Email Not	ification Set	tings			
✓ Enable	Email Notifi	cations 🛛			
Users: * (olivia G	oli, # PpdfCDSClient	~	Reasons: * 🝞	Damage Stock (Outward), New 🗸 🕂
Decederal	🗸 Oliv	ia Goli			
Reorder N	oti 🔽 # Pj	odfCDSClient			~
Save	🗌 🗆 # Jo	bsServiceProd			
	🗌 # C(CADataAnalyticsML			
Enable Re	роі 🗌 # СІ	DSUserManagement			
	0	mnichannel			
Specific Specific	^{c U} 🗌 # Re	elevanceSearch			
Save	🗌 🗌 Mici	rosoft Forms Pro			
	🗌 Dele	egated Admin			

Reason: You need to select the Reasons (activities) to get the email notification when the specific activities occur.

Profile Setup		
Email Notification Settings		
Enable Email Notifications 2		
Users: * 🕜 🛛 Olivia Goli, # Ppdf	CDSClient 🗸 Reasons: * 👌	Damage Stock (Outward), New 🗸 🛨
Reorder Notification Users: * 📀	Olivia Goli	 Damage Stock (Outward) New Stock (Inward)
Save		Order (Outward)Order Cancel (Inward)
Enable Report Settings		Deleted By User (Outward)
Specific Users 🛛		Warehouse Stock Transfer (I Warehouse Stock Transfer (
Save		Invoice Complete (Inward) RTS Items (Outward)
Other Settings		Demo (inward)

- Add Records: You can also add more users to send the email notification for the specific stock transaction activities by clicking on the + (Add) icon.
- By clicking on the + (add) icon, the new "Users" and the "Reasons" tabs will be added. You can select the required "Users" for the specific stock transaction activities and the "Reasons" to send the email to the selected users.

Email Notific	Email Notification Settings							
🗹 Enable En	Enable Email Notifications 📀							
Users: * 🝞	Olivia Goli, # PpdfCDSClient 🗸	Reasons: * 🛛 Damage Stock (Outward), New 🗸						
Users: * 🕜	Microsoft Forms Pro, Delegated 🗸	Reasons: * 🝘 Invoice Complete (Inward), RTS I 🗸 🗙						
Reorder Notification Users: * 🥑 Olivia Goli								
Save								

- Similarly, you can add more records to send email notifications for the stock transaction activities.
- Recorder Notification Users: You need to select the users who will be receiving email notifications related to the product reordering.
- After configuring the "Email Notification Settings", click on the **Save** button to apply the changes.

Enable Report Settings

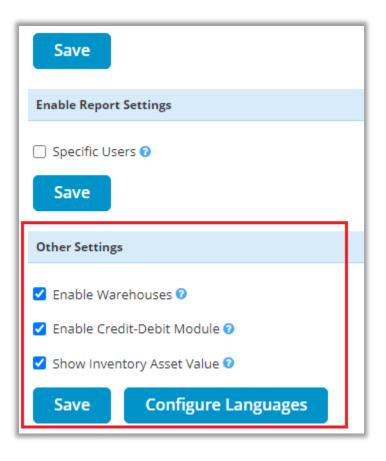
• You can restrict the Reports, Charts, and Dashboard to specific users. Tick the checkbox of the "Specific Users" to display the Reports only for the selected users from the drop-down.

Profile	Setup	
Email Noti	fication Set	ttings
🗹 Enable	Emai <mark>l Not</mark> if	ications 🕖
Users: * 🕜	Olivia G	Goli, # PpdfCDSClient V Reasons: * 🛛 Damage Stock (Outward), New V
Reorder No	otification l	Users: * 😢 Olivia Goli 🗸 🗸
Save		
Enable Rep	port Setting	ζs
Specific	Users 📀	Olivia Goli, # Omnichannel 🗸
Save		Q Search 🛞
		Select all
Other Sett	ings	Olivia Goli
Enable	Warehouse	# PpdfCDSClient
Enable	Credit-Deb	# JobsServiceProd
Show Ir	wontony Ar	# CCADataAnalyticsML
	wentory As	# CDSUserManagement
Save	Co	💙 # Omnichannel

• After selecting the users, click on the **Save** button to apply the changes. So, only the selected users can access the Reports, Charts, and Dashboard.

Other Settings

- Enable Warehouses: To enable the Warehouses in Stock Management for Dynamics 365 Sales, tick the 'Enable Warehouses' checkbox
- Enable Credit-Debit Module: To enable the Credit-Debit module in the Stock Management for Dynamics 365 Sales, tick the 'Enable Credit-Debit Module' checkbox.



- **Show** Inventory **Asset Value**: To show the inventory asset value in the inventory asset report, tick the "Show Invest Asset Value" checkbox to enable error log tracking.
- Once you have enabled the Warehouses and Credit –Debit Module, you can access it from Products and Orders module.

<u>Note</u>: Once warehouses are enabled and transactions have been performed, warehouses cannot be disabled.

Configure Languages

- You can also configure the language of your choice by clicking on configure languages button available on the setup page.
- On configure, language page, select the language from the dropdown that you wish to configure messages for.

Language Configuration	English - United St	tates Clear All Save
Text		Value
Select		Seleccionar
Inward		Interior
Outward		Exterior
Reason		Razón
Supplier		Proveedor
Customer		Cliente
Description		Descripción

- Here, the user needs to add translations themselves for the messages in the language of their choice.
- Click on the Save button to save the language translations.

<u>Note</u>: For configuring languages, the user first needs to manage language settings from CRM. Languages that are selected in CRM can be configured for the calendar.

Stock Management

• Once you configured the Stock Management app, you can navigate to manage the stocks transaction, product updates, and reports with different level charts.

	Users: * 🕜 Olivia Goli, # PpdfCDSClient 🗸 Reasons: * 🍞 Damage Stock (Outward), New 🗸 🛨
↔ Home① Recent ∨	Reorder Notification Users: * 🛿 Olivia Goli
🖈 Pinned 🗸 🗸	Save
Configuration	Enable Report Settings
🗒 Configuration	Enable Report Settings
	Specific Users 🛿 None selected
	Save
	Other Settings
Change area	Enable Warehouses 2
✓ Configuration	Enable Credit-Debit Module 2
Stock Management	Show Inventory Asset Value 📀
Reports and Charts	Save Configure Languages
C Configuration	

- You will get the navigation panel from the left-bottom side, you will find the three options in the navigation panel:
 - <u>Configuration</u>: You can configure the Stock Management settings.
 - <u>Stock Management</u>: You can manage the stock transactions like Sales, Purchase, Warehouse, and Supplier.
 - <u>Reports and Charts</u>: You can check and analyze the Dashboard, different Reports, Charts.

Products

 By clicking on the Stock Management Sales Products, you will be redirected to the list of the product page.

=	← 🖾 Show Chart 🕞 Add Family	🖓 🕅 Add Product 🖓 Add Bundle	🔁 Generate Low Stock PO	:
 分 Home ▲ ▲<	All Products, Families & B	∑ Search this vi	ew p	
Secent Se	✓ Name ∨	Product ID \checkmark Hierarchy Path \uparrow \checkmark	Valid From \checkmark Valid To \checkmark	Status 🗸
Sales	Setup Box	check		Active
Products	Stationary	S501		Active
Orders	Server	sm501		Active
C RMA	Server Toolkit	k5096		Active
Purchase Order	CPU Cabinet	L3098		Active
🕑 Purchase Order	TCL - Router	TCL 102		Active
🖹 Purchase Order In	品 CRM Service (sample)	CRM Servi Office 365 Service.		Draft
گ⊘ RTS	器 Exchange Online (sample)	Exchange Office 365 Service.		Draft
Warehouse and Supplier	器 SharePoint Online (sample)	SharePoin Office 365 Service.		Draft
SM Stock Management 🗘	ABC 1 - 31 of 31 (0 selected)			

• Here, you will be able to manage only those products which are Active. By clicking on the product name, you will be redirected to the product detail page.

Stock Management

🔶 🔚 Save 🛱 Save & Close 🕞 Preview 💷 Clone 🔿 Rev	ise 🚫 Retire 🗐 Delete	🕐 Refresh 🛛 🔍 Check Access	🛱 Process 🗸 🖾 Email a Link 🔊 Flow 🗸 🗄
ST Product: Server Toolkit Product · Product ·			Active Status
SUMMARY STOCK MANAGEMENT ADDITIONAL DETAILS	Notes Related		
A Has Serial Number No	🗄 Enable Low Stock	False	🛆 Default Supplier
A Manage Stock Yes	🖞 Minimum Stock		🛆 Default Warehouse 🛛 🔀 Main
△ Stock 15.00	🗄 Enable Alert	No	MANAGE STOCK VIEW HISTORY
≙ Inwards 25.00	🗄 Enable Reordering	No	
A Outwards 10.00	A Reorder Quantity		

- In the STOCK MANAGEMENT panel, you can find product-related details regarding the stocks like Available Stock, Minimum Stock Level, Reordering Quantity, Inwards, and Outwards.
- You can check whether the product has a Serial Number or not and know if a product is a Low Stock enabled product or not.
- You can also get an idea from the detail page itself if Alert and Reordering options are enabled or not.

- If the default supplier and default warehouse are already assigned, both will be shown in the stock management panel. You will find the "MANAGE STOCK" and "'VIEW HISTORY" buttons.
- You can add/edit the product's stock-related details by clicking on the MANAGE STOCK button.
- By clicking on the "MANAGE STOCK" button, a new window will open with the stock details, wherein you can configure the stocks for that product. It will display the available stock of the product, its total inward & outward quantity till now.

	Stock Management & Configurations Server Toolkit							
Manual Stock Mar	nagemer	nt						-
✓ Manage Stock 🛛	Has	Serial Number 🕑						
Stock Availability 😯	15.00	Reason 😮	Damage Stock (Outward)	~ +		Quantity * 😮	0	Select Supplier
Total Inward 📀	25.00	Warehouse 😮	Main	~ +	9			
Total Outward 🝞	10.00					Reason Description 😯		
	SAVE							

- Here, you can manage the product's stock and stock-related details manually.
- If you are adding a product, you need to tick the 'Manage Stock' check box to enable stock management for the selected product or if you are editing the product, you will see the 'Manage Stock' checkbox is already checked.
 - Reason: You can select the "Reason" (activity) for managing the stock.
 - Warehouse: You can select the required Warehouse in that you need to update the stock.
 - Quantity: Insert the quantity of the product you want to update. Here, you can also select the supplier by clicking on the "Select Supplier" text caption.
 - Reason Description: Insert the relevant information regarding the stock update.

Serial Number

- Now, if you are adding the product, you need to tick the checkbox **'Has Serial Number'** if you want to manage the stock serial number-wise. You need to select the Serial Numbers by clicking on the "Add Serial Number" text caption.
- By clicking on "Add Serial Number", it will open a screen where you can either add all numbers manually or directly import CSV or XLSX files.

		S	📃 Serial Number(s)	× *		
Manual Stock Manag	ement		Choose File No file chosen Serial Number(s):	▲ Import		- \
🖌 Manage Stock 🕖 🔽] Has Serial	Number 😗 🗾				
Stock Availability 💡	0.00	Reason 🔞			25	Add Serial Number
Total Inward 😨	0.00	Warehouse			New Stock Arrival	
Total Outward 😡	0.00	Supplier * €				

- You can insert the CSV file of the serial numbers and click on the Import button.
- Once you added the Serial Number, you will find the 'Save.' button to update the serial number, and if the serial number is not added click on the 'Add Serial Number' button beside the quantity field.

Serial Number(s)		×
Choose File SerialCSV.xlsx	Serial1	Import
Serial Number(s):	Serial2	
Save		

• If you are editing the product, you will get the 'editing' icon to edit the serial number.

	Stock Management & Configurations Stationary										
Manual Stock Man	agement							-			
✓ Manage Stock 💡	✓ Has Se	rial Number 📀 🛃	• 7								
Stock Availability 😯	24.00	Reason 😮	Damage Stock (Outward)	~ +		Quantity * 😧	0	Select Serial Number			
Total Inward 🕜	24.00	Warehouse 📀	Main	~ +	c	Deeree Deervictier					
Total Outward 😯	0.00					Reason Description					
			SA	/E				-			

• You can edit the existing serial number and delete any serial number. After editing you need to click on the Update button.

		S		
			Serial Number(s)	×
				A
Manual Stock Manag	gement		10	Û
	B		11	Ê
🗸 Manage Stock 😨 🛛	✔ Has Serial	Number 🛛 🖌	12	ŵ
			13	ŵ
Stock Availability 💡	24.00	Reason 🕜	14	Û
Total Inward 🕜	24.00	Warehouse	8	Ŵ
Total Outward 😨	0.00		9	Ŵ
			A	Ŵ
			A1	â
			A11	ŵ

<u>Note</u>: It is mandatory to have a Serial Number once the serial number is enabled for a product. Once the stock is managed without enabling the Serial Number, you cannot enable the serial number for that product anymore.

Supplier

• You need to select the suppliers to update the stock.

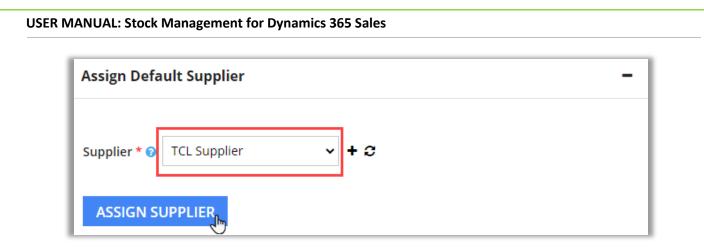
Manual Stock Man	agement							-
✓ Manage Stock 🛿	Has Se	erial Number 📀						
Stock Availability 💡	10.00	Reason 😢	New Stock (Inward)	~	+		Quantity * ?	5
Total Inward 😢	10.00	Warehouse 🕜	Main	~	+	c		
Total Outward 🕜	0.00	Supplier * 🕜	TCL Supplier	~	+	C	Reason Description 😯	
			_					
				SAVE				

Assign Default Supplier

• You can assign the default supplier for the products.

Manual Stock Man	agement								-
✓ Manage Stock 😵	Has Se	rial Number 😮							
Stock Availability 😮	10.00	Reason 😢	New Stock (Inward)	~	+		Quantity * 😧	5	
Total Inward 😮	10.00	Warehouse 🝞	Main	~	+	C			
Total Outward 😯	0.00	Supplier * 🝞	TCL Supplier	~	+	8	Reason Description 😮		
				SAVE					
Assign Default Sup	plier	J.							+
Assign Default Wa	rehouse								+
Low Stock Manage	ment								+

• To assign a default supplier to the product, select a supplier from the 'Supplier' dropdown list and click on the Assign Supplier button. The selected supplier will be assigned as the default supplier to the product.



- You can also add a new supplier for the product by clicking on the + (Add) icon. This will open a new window where you can enter the details of the supplier and add the supplier to the list.
- Click on the 'Refresh' icon to update the dropdown list.

Assign Default Warehouse

- To assign a warehouse to the product, select a warehouse from the 'Warehouse' dropdown list and click on the 'Assign Warehouse' button.
- You can also add a new warehouse for the product by clicking on the 'Add Warehouse' button.

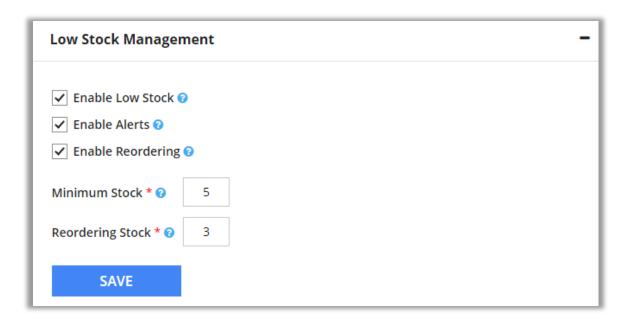
Assign Defaul	t Warehouse		-
Warehouse * 😯	Cargo	• + 2	
ASSIGN WAR	REHOUSE		

- Thereafter click on the 'Assign Warehouse' button to add the warehouse to the list.
- Additionally, you can also manage warehouses (Add, View or Delete) by clicking on the 'Warehouses' button from the 'MANAGE WAREHOUSES' module on the Products listing page.

Note: You cannot delete the 'Main' warehouse and the warehouses containing product stocks.

Low Stock Management

• To enable low stock management, check the 'Enable Low Stock' checkbox under 'Low Stock Management'. By defining low stock for a product, one can filter product as low stock product and the purchase order is created of it when a product goes below the defined mark.



- You can also enable alerts for the low stock by checking the check box to 'Enable Alerts'. On enabling alerts, the user gets a message on opening the product detail page stating the product to be in low stock.
- Product reordering can be also managed by enabling the reordering option. By enabling this option, automatically PO is generated with the assigned default supplier for the product.
- Mention low stock limit for that product in 'Minimum Stock'.
- Mention reordering stock quantity for that product in 'Reordering Stock'.
- Click on the 'Save' button.

<u>Note</u>: Reordering stock can be enabled only if the product has a price list associated with it and has a default supplier assigned.

View History

• You can view the stock transaction history of the product by clicking on the 'View History' button from the Product Details page under Stock Management Panel.

				Active Status	~
Related					
hable Low Stock	True	🛆 Default Supplier	🔀 TCL Supplier		
linimum Stock	5.00	🖞 Default Warehouse	🔀 Main		
hable Alert	Yes	MANAGE STOCK	VIEW HISTORY		
hable Reordering	No				
eorder Quantity	0.00				

- This will open a new window displaying the Stock Transaction History of the product with full information of incoming and outgoing stocks.
- If the product is serial number enabled, you will see View Serial Numbers and View Warehouse columns in the View History grid. The view icon is provided to view the detail of the specific stock transaction.

			VI			Troduct	t:Stationa	y			
•	Stock 24.0	0 Inwards	24.00 Out	wards 0.00)					Detai	led Stock History
	8	То		Select	User	✓ Select	Reason 🗸	Select	t Inward/(Outward 🗸	T 2
Export	as All s	elected (6)	~							Search:	
										1	
Select	Inward 🍦	Outward 🍦	Reason 🝦	Supplier 🝦	Customer 🝦	Description 🝦	Transaction Date/Time	Order Id	User 👌	View Serial Numbers	View Warehouses
Select	Inward \$	Outward 🍦	Reason 🗍 New Stock (Inward)	Supplier 🔶	Customer 👙	Description \Rightarrow	A	-	User 👌 Olivia G oli	Numbers	
		Outward \Leftrightarrow	New Stock (Inwa		Customer 🔶 -	Description 🔶 - Invoice-8 Completed	Date/Time	-	Olivia G	Numbers	Warehouses
	5.00	Outward \$	New Stock (Inwa rd) Invoice Complet	Supplier 01	Customer 🔶 	- Invoice-8	Date/Time 2021-08-09 04:31 P M 2021-08-09 04:41 P	-	Olivia G oli Olivia G	Numbers (*)	Warehouses
	5.00	Outward ∳ 	New Stock (Inwa rd) Invoice Complet e (Inward) Invoice Complet	Supplier 01 Supplier 01	Customer ♦ - - -	Invoice-8 Completed Invoice-9	Date/Time 2021-08-09 04:31 P M 2021-08-09 04:41 P M 2021-08-10 10:03 A	-	Olivia G oli Olivia G oli Olivia G	Numbers	Warehouses Image: Warehouses Image: Warehouses Image: Warehouses

- You can filter the Transaction history as per the following filters:
 - Date Range: Select the date range between which you wish to view transactions.
 - **User-wise**: Select multiple users to get transaction details user-wise.
 - **Reason-wise**: Select multiple reasons to filter the list based on the reasons selected.
 - **Transaction-wise**: Filters list based on the inward or outward flow of products.

•	Stock	10.0	Inwards	5 10.00	Outv	vards 0.00						
			То	-		Select User	~	Select Reasor		Select Inward/Out	× T	
			10			Select Osel	~	Select RedSU	· · ·	select Inward/Out	· (
Export	as	All se	lected (6)	~						Search:		
Export	as	All se	lected (6)	~						Search:		
Export Select	as Inwar		lected (6) Outward 🗍	↓ Warehouse	\$	Reason 🛓	Supplier \$	Customer 👙	Description 🗍	Search: Transaction Date/Time	♦ Order Id	User
						Reason 🔶 Demo (Inwar d)	Supplier 🔶 Checking	Customer 🔶	Description 🔶 New Stock Arrival	Transaction	[♥] Id	User

Detailed Summary

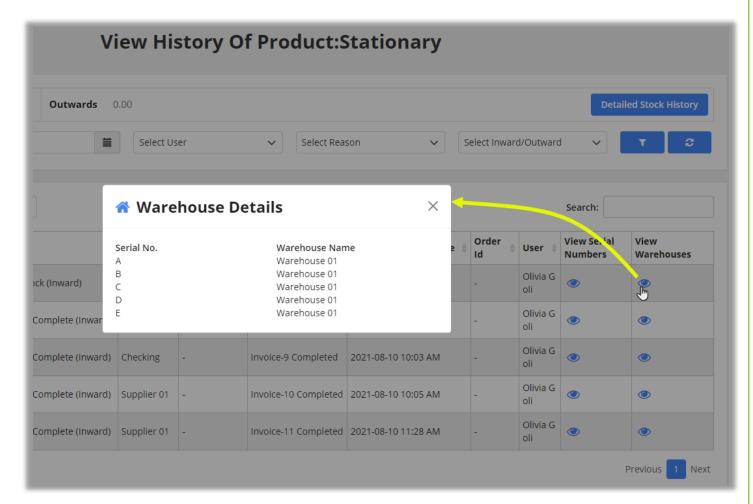
• You can view the "Detailed Summary" of product stock history by clicking on the '+' sign on the topleft corner.

View History Of Product:Hydraulic Eq	uipment
Stock 10.00 Inwards 10.00 Outwards 0.00	
Detailed Summary:	
Damage Stock (Outward)	0.00
New Stock (Inward)	5.00
Order (Outward)	0.00
Order Cancel (Inward)	0.00
Deleted By User (Outward)	0.00
Warehouse Stock Transfer (Inward)	0.00
Warehouse Stock Transfer (Outward)	0.00
Invoice Complete (Inward)	0.00
RTS Items (Outward)	0.00
Demo (Inward)	5.00
RMA Items (Inward)	0.00
check (Inward)	0.00

• To view the serial numbers of transactions, click on the 'View' icon under the 'View Serial Number' column from the history of the product. This will open a pop-up containing a list of serial numbers of the products included in the transaction.

Out	wards 0.0	0					Detail	ed Stock History
	Select	t User	✓ Selec	t Reason 🗸 🗸	Selec	t Inward/C	outward 🗸	τC
1	Serial	Num	per(s)		×			
					-		Search:	
A B C					¢	User 🔶	View Serial Numbers	View Warehouses
k (I E						Olivia G oli	ر ا	۲
omplet 1)	Supplier 01	-	Invoice-8 Completed	2021-08-09 04:41 P M	-	Olivia G oli	۲	۲
omplet l)	Checking	-	Invoice-9 Completed	2021-08-10 10:03 A M	-	Olivia G oli	۲	۲
omplet)	Supplier 01	-	Invoice-10 Completed	2021-08-10 10:05 A M	-	Olivia G oli	۲	۲
omplet			Invoice-11	2021-08-10 11:28 A		Olivia G		

• You can also see the Warehouses, details of the specific stock transaction by clicking on the 'view' icon under the View Warehouses column.



Detailed Stock History

• For serial numbers enabled products, you can view a detailed transaction list of products along with serial numbers by clicking on the Detailed Stock History button.

			View	Detailed	History	Of Pro	duct:Sta	ationary			
Export as	All selected	d (6)	\checkmark						Search:		
Select	Serial Number	Inward 🔶	Outward 🔶	Warehouse 🔶	Reason 🍦	Supplier 🔶	Customer 👙	Description 🔶	Transaction Date/Time	Order Id 🍦	User 🔶
	А	1.00	-	Warehouse 01	New Stock (Inward)	Supplier 01	-	-	2021-08-09 04:31 PM	-	Olivia Goli
	В	1.00	-	Warehouse 01	New Stock (Inward)	Supplier 01	-	-	2021-08-09 04:31 PM	-	Olivia Goli
	с	1.00	-	Warehouse 01	New Stock (Inward)	Supplier 01	-	-	2021-08-09 04:31 PM	-	Olivia Goli
	D	1.00	-	Warehouse 01	New Stock (Inward)	Supplier 01	-	-	2021-08-09 04:31 PM	-	Olivia Goli
	E	1.00	-	Warehouse 01	New Stock (Inward)	Supplier 01	-	-	2021-08-09 04:31 PM	-	Olivia Goli
	A1	1.00	-	Main	Invoice Complete (Inward)	Supplier 01	-	Invoice-8 Completed	2021-08-09 04:41 PM	-	Olivia Goli
	B1	1.00	-	Main	Invoice Complete (Inward)	Supplier 01	-	Invoice-8 Completed	2021-08-09 04:41 PM	-	Olivia Goli
	C1	1.00	-	Main	Invoice Complete (Inward)	Supplier 01	-	Invoice-8 Completed	2021-08-09 04:41 PM	-	Olivia Goli

Product listing options

• You can Manage Stock and Create Purchase Order directly from the product listing page by selecting a single product or for multiple products.

<	4	Show Chart	c 📑 Create	Purchase Order 🗎 D	elete 🗸 🛛	₿g View ∨ D	බි Email a Link 🗸 🔊	Flow `	✓ ・ III Run Report ×	💐 Export S
L	All Pi	oducts, Families & Bur	ndles ~							∑ Sear
L	~	Name 🗸	Product ID \vee	Hierarchy Path \uparrow \checkmark	Status \lor	Product Stru 🗸	Manage St \checkmark Stock \checkmark		Minimum Stock Ena $ \lor $ M	Ainimum S $arsigma $
		tv	1011		Active	Product	Yes	31.00	False	
		MI	2001		Active	Product	Yes	36.00	True	2.00
		HP	12		Active	Product	Yes	10.00	False	
		Apps	21		Active	Product Bu	No		False	
	~	Power Supply	PS01		Active	Product	Yes	15.00	False	
	~	Hydraulic Equipment	HE01		Active	Product	Yes	10.00	True	5.00
	윩	Office 365 Suite (sample)	Office 365		Draft	Product Fa				
L		Office 365 and CRM Online: Sm	Office 365		Draft	Product Bu				
		Office 365 and CRM Online: Mi	Office 365		Draft	Product Bu				
		Office 365 and CRM Online: Ent	Office 365		Draft	Product Bu				
	8	Office 365 Service (sample)	Office 365		Draft	Product Fa				
	8	Office Desktop (sample)	Office Des		Draft	Product Fa				

- The Reports and Charts are divided into three sections: General Reports, Product Based Reports, and Charts.
- From the product listing grid, you can find whether Manage Stock and Low Stock are enabled for a product or not. You can also check the Available stock and Minimum Stock Level.

AI	l Pr	oducts, Families & Bur	ndles ~						Ŷ	Search this view
~		Name 🗸	Product ID \vee	Hierarchy Path \uparrow \checkmark	Status \checkmark	Product Stru 🗸	Manage Stock \vee	Stock \checkmark	Minimum Stock Enable \smallsetminus	Minimum Stock \lor
		tv	1011		Active	Product	Yes	31.00	False	
		MI	2001		Active	Product	Yes	36.00	True	2.00
		HP	12		Active	Product	Yes	10.00	False	
		Apps	21		Active	Product Bu	No		False	
~		Power Supply	PS01		Active	Product	Yes	15.00	False	
~		Hydraulic Equipment	HE01		Active	Product	Yes	10.00	True	5.00
	ጽ	Office 365 Suite (sample)	Office 365		Draft	Product Fa				
		Office 365 and CRM Online: Sm	Office 365		Draft	Product Bu				
		Office 365 and CRM Online: Mi	Office 365		Draft	Product Bu				
		Office 365 and CRM Online: Ent	Office 365		Draft	Product Bu				
	ጽ	Office 365 Service (sample)	Office 365		Draft	Product Fa				
	ጽ	Office Desktop (sample)	Office Des		Draft	Product Fa				

Orders

You can check the sales orders from the Orders option under the "Sales" tab (Stock Management → Sales → Orders). You will get the listing of the sales orders.

::: Dynamics 365	Stock Management				م	ଷ ହ	+ 7 @ '	? (06)
=	🔶 🖾 Show Chart	+ New	1 Delete \mid \vee	Account Report	🖒 Refresh 🛛 🖾 Email a Link 🗸	🔊 Flow 🗸	💷 Run Report \vee	:
டு Home	My Orders ~					∇	Search this view	Q
 ▶ Recent ✓ ✓ ✓ Pinned ✓ 	\checkmark Name \uparrow \checkmark			Status Reason \vee	\mid Total Amount \lor \mid Customer \lor		Email (Customer) 🗸	
Sales	Supratech Labs			New	\$25,000.00 Jim Glynn (:	sample)	someone_j@example.com	n
Products								
Orders								
🗐 RMA								
Purchase Order								
√ Purchase Order								
📳 Purchase Order In								
🕭 RTS								
Warehouse and Supplier	All # A B	C D	E F G	н і ј к	L M N O P Q	R S T	U V W X	Y Z
SM Stock Management 🗘	1 - 1 of 1 (0 selected)							

• Now, click on the New option to insert a new sales order. By clicking on the 'New' and enter details such as Order Name, Currency, Value of Price List, Potential Customers, etc.

← 🖬 Save 🛱 Save & Close + New ՋΞ Loc	ok Up Address 🛛 🔊 Flow 🗸							
New Order Summary PURCHASE ORDER RMA Details			 Total	Amount	Active Status	New Status Reason	Olivia Goli Owner	\sim
A Order ID*					INFORM ortunity	ATION		Â
Name*	Hidden value check po cancel							
Supratech Labs Currency*	습 Detail Amount	t						
🛞 US Dollar	(-) Discount (%)	5.00		Quo	te			
Price List* Price List* Default Price List - Sales Professional Bu	(-) Discount			 Pote	ntial Custo	mer*		
A Prices Locked*	🛆 Pre-Freight Amount			ji 🏹	m Glynn (s	ample) X	م	
No	(+) Freight Amount	\$5.00						
	🛆 Total Tax			DES	CRIPTION			
SHIPPING DATES Requested Delivery	🖞 Total Amount							Ţ
E ² Active						unsav	ed changes	🗄 Save

• Now in order to link serial numbers with the products and warehouses with the products without serial numbers, added in the order, click on 'LINK ORDER PRODUCTS'.

♣ NEW	CREATE INVOICE PROCESS -	🕏 FULFILL ORDER 🛛 🖩 RECALCULATE		UCTS •••	ή ψ
order OrderCar	rd =	Total Amount	Status* Active	Status Reason New	Owner*
Order TimeLin Active Summary	ne				
Order ID * Name * Currency * Price List * Prices Locked *	 ORD-00014-W2Q6T2 OrderCard US Dollar Office 365 USA (sample) No 	PRODUCTS Product Name Pro 27 inch Pa i Asus Nvid :	operties Unit <u>Administrati</u> <u>Primary Unit</u>	Price Per Unit \$680.00 \$20.00	Quantity 1.00000 1.00000
Active					

- This will open a popup with the list of serial number products and a list of non-serial number products.
- From 'LINK SERIAL NUMBERS PRODUCTS', select products which are to be linked and click on the 'Link' button.

Link Order Products						
Link Serial Number Pı	roducts					
c						
🗌 Name	Serial No	Warehouse	Supplier			
Asus Nvidia Geforce	S101	Biztech Inventory	Appjetty			
ink Non Serial Numb	er Products					
	per Products Quantity	Select Warehouse	Warehouse/Supplier			
Link Non Serial Numb Name 27 inch Patient Monitor		Select Warehouse	Warehouse/Supplier			

• Thereafter select the quantity per warehouse from the 'Select Warehouse' column under the 'LINK NON-SERIAL NUMBERS PRODUCTS' section and click on the 'Save' button.

Select Ware	house			×
Product Name Required Qty:		nt Monitor		
Warehouse	Supplier	Available Quantity	Enter Quantity	
Biztech Inventory	A & E Corp	0	1	
Cargo	AGS	0		
Selected Quant	tity: 1			
Save				

Note:

- It will display products for which Serial Number is enabled under LINK SERIAL NUMBER
 PRODUCTS section and it will display products without Serial Number under LINK NON-SERIAL
 NUMBER PRODUCTS section.
- **ii.** The warehouse selection section will only be displayed if the Warehouse module is enabled from the Configuration Settings.
- iii. For linking products, the selection of products should be the same as the quantity entered.

Generating RMA

• Once you have fulfilled the order you can create an RMA for the same. To create an RMA, go to the detail view of the order and click on the 'Create RMA' button.

+ NEW 🛅 DELET	E 📳 CREATE INVOICE 📲 PROCES	S ▼ CREATE RMA	🗳 ASSIGN 🛛 🚥	Λ Ψ
^{order} Product	Order =	Total Amount Status ■\$680.00 Fulfille		Owner*
• Order Time	Line			
Active 1	PO Created 1 PO Invoice Crea	ated > 1 PO Invoice Completed > 1 P	O Completed Order Com	pleted
 Summary 				
Order ID *	ORD-00013-X0C5F9	PRODUCTS		D U
Name *	Product Order	Product Name Prope	erties Unit Price Per U	Jnit Quantity
Currency *	US Dollar	Asus Nvid :	Primary Unit \$20.00	1.000

- A new window will open up with a list of products which were included in the order.
- Now, select the products which are to be included in the RMA and enter the returned quantity.
- For serial number products, you can enter quantity and reason such that that many products are selected automatically with reason.

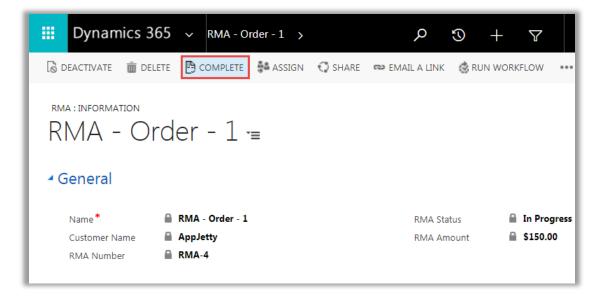
	roduct Name s Nvidia Geforce 1	Quantity		R Defective	leason			
56	elect							
						Se	earch:	
	Product Name	Serial Number	Warehouse	Supplier	Return Quantity			Reason
		Serial Number	Warehouse Biztech Inventory	Supplier A & E Corp	Return Quantity			Reason Defective

• Click on 'CREATE RMA', it will redirect you to RMA detail page. It will provide details of Sales Order, Shipping Details, Customer Name, Status etc.

🗟 deactivate 🗴	DELETE 🕒 COMPLETE 🗳 A	ssign 📿 sha	RE 🖘 EMAI	l a link 🛭 👶 Run	WORKFLOW	••••
RMA : INFORMATION						
RMA = (Order - 1 -≡					
- General						
Name *	RMA - Order - 1	RMA Status	🔒 In	Progress		
Customer Name	AppJetty	RMA Amount	🗎 \$1	50.00		
RMA Number	RMA-4					
Sales Order Num	ber GRD-01004-F3B7Y1					
Order Date	7/10/2017					
Owner*	🍰 Nill Gerry					
Ship To Address		Warehouse	Address			
Name	Nil Garry	Name	Mark S	pectere		
Street1	C - 30011 Manhattan Towers	Street1	D 3001	Central Park		
Street2	Near Iconic Towers	Street2	Near W	/B Bros.		
Street3		Street3	-	-		
City	Manhattan	City	Manha	ttan		
Zip/PostalCode	985200	Zip/PostalCo	de 985200)		
State	New York	State	New Y	ork		
Country	United States Of America	Country	United	States Of Ameri	ca	
Products						
Name	SerialNumber	Qty	Price	Return Amount	Description ↓	
Product-11 prsr	prsrr-11-11	1.00	\$30.00	\$30.00	Product is de	fectiv
Product-11 prsd		2.00	\$60.00	\$120.00	Wrong Produ	ct Ser

Note: Shipping Address will be inherited from the Sales Order and you need to provide the Warehouse Address.

• To complete the RMA, click on 'COMPLETE'. This will open a pop-up containing the products selected for the RMA.



Now to manage the stock of products included in RMA, select 'Managed Stock' checkbox besides a
product and click on 'Submit' button to submit the RMA.

RMA Products								
				Search:				
Product Name	Serial Number 🍦	Warehouse	Supplier 🛛 🍦	Quantity 🖗	Manage Stock 🗷			
27 inch Patient Monitor	-	Cargo	A & E Corp	1.00	×.			
Asus Nvidia Geforce	S101	Main	Appjetty	1.00	 Image: A set of the set of the			

Note:

- i. Warehouse column will only be displayed if Warehouse module is enabled from Default Configuration Settings
- ii. Once the RMA is submitted you will not be able to manage the stock for products included in it.
- Thereafter the RMA will be listed in the particular order and can be viewed from the Order Detail Page. Also, If the Credit Debit Module is enabled from Configuration Settings it will track the financial transactions and inward or outward of the product amounts.

Generating RTS

• Once purchase order has been fulfilled, you can create RTS for the same. To create RTS go to the detail page of Purchase Order and click on 'Create RTS' button.

	ORDER : INFORMATION						
	12 =						
 Purchase orc 	ler details						
PO Title *	PO-12	Status Reason *	Completed	Supplier *	AGS		
PO Number *	PO-12	Created By	Garry Mcwan	Sales Order Title	Product Order		
PO Amount *	\$680.00	Modified On *	🔒 9/29/2018 4:36 PM	Sales Order	ORD-00013-X0C5	F9	

• New window will open with the listing of products included in purchase order. Select the products and enter reason for product return and click on 'Create RTS'.

RTS Products											
							Search:				
P	Product Name	Serial Number	Warehouse	Supplier	Return Quantity	Unit Price	Total Amount	Reason			
2	27 inch Patient Monitor	-	Main	AGS	1.00	680	680.00	Wrong Product Sent			
	ing 1 to 1 of 1 entries										

• Upon RTS Creation, you are redirected to detail page of RTS where you can view products that are included in the RTS.

+ NEW COMPLETE RTS & DEACTIVATE	DELETE 🚔 ASSIGN	🗘 SHARE 🛛 🗢 EMAIL A	LINK •••	↑ ↓	
RTS-PO-12 -≡					
- General					
Name* RTS-PO-12		RTS Status	In Progress		
Customer Name 🔒 RTS Number 🔒 RTS-3		RTS Amount	🖴 \$680.00		
PurchaseOrderld Arrow Po-12 Owner* Garry Mcwan					
▲ RTS Products					
Name 🔨	SerialNumber	RefundAmount Price	Quantity	+ Descripti	on
27 inch Patient Monitor		\$680.00	\$680.00	1.00 Wrong Proc	dur

• Click on the Complete RTS option to complete RTS. On completion of RTS and selection of manage stock option, the stock will be outwarded from the inventory.

RTS Products											
							Search	:			
Product Name	♦	Serial Number	\Rightarrow	Warehouse	ŀ	Supplier 🛛 🔶	Quantity	\$	Manage Stock 🖉		
27 inch Patient Monitor		-		Main		AGS	1.00				
Showing 1 to 1 of 1 entries Submit Cancel Stock will not be managed for unsele			1-1-1								

• Click on Submit button to complete the RTS process and view the RTS from the detail page of Purchase Order. Also If the Credit - Debit Module is enabled from Configuration Settings it will track the financial transactions and inward or outward of the product amounts.

Stock Update on Order Fulfillment

• When you fulfill an Order from the Order Module, the stock for products included in that order will be automatically updated.

+ NEW 🛅 DELETE	🛱 CREATE INVOICE 📲 PROCESS 👻 🂽	FULFILL ORDER 🖩 RECALCULATE 📜 L	INK ORDER PRODUCTS •••	ή ψ
order Product	Order _{"≡}		atus [*] Status Reason tive New	Owner*
• Order Timel	ine			
Active 1 F	PO Created 1 PO Invoice Created 1	PO Invoice Completed 1 PO Com	pleted	
- Summary				
Order ID *	GRD-00013-X0C5F9	PRODUCTS		
Name *	Product Order	Product Name Propertie	s Unit Price Per Unit	Quantity D
Currency *	US Dollar	Asus Nvid :	Primary Unit 🔒 \$20.00	1.00000

- Similarly, when you cancel a Fulfilled Order for products for which you have enabled stock management, the stock for that product will be updated automatically and the same will be displayed in the Stock Transaction History as well.
- Thereafter if you have enabled the Credit Debit Module from Configuration Settings, it will track the financial transactions and inward or outward of the amount.

Creating Manual Purchase Order

• You can also create purchase orders from the products grid view, using the Create Purchase Order option for the selected products.

=		÷	🛱 s	how Chart	호 Manage	e Stock	🕞 Create	Purchas	se Order	🗓 De	lete ~	≋ e Vie	ew ~	🖾 Email a	Link ~	∕ ≫ i	low 🗸	:		
ඛ	Home	A	All Pro	oducts, F	amilies &	Bund	les ~									∇	Search t	his view		Q
Ŀ	Recent 🗸																			- I
\$	Pinned 🗸	~		Name 🗸		P	roduct ID \vee	Hie	↑ ∨ Valio	d From ∖∖	V V	Status ∨		Product Stru >	√ Manage	eSt ∨	Stock 🗸		Minimum	1 Stock I
Sale	es			tv		1	011					Active		Product	Yes			31.00	False	
٢	Products			MI		2	001					Active		Product	Yes			36.00	True	
	Orders			HP		1	2					Active		Product	Yes			10.00	False	
	RMA			Apps		2	1					Active		Product Bu	No				False]
Pur	chase Order	~		Power Supp	ly	P	S01					Active		Product	Yes			15.00	False	
Ð	Purchase Order	~		Hydraulic Ec	quipment	Н	IE01					Active		Product	Yes			10.00	True	
Ŧ,	Purchase Order In		Å	Office 365 S	uite (sample)	C	office 365					Draft		Product Fa						
٢	RTS			Office 365 a	nd CRM Onli	ne: Sm C	office 365					Draft		Product Bu						
Wai	rehouse and Supplier			Office 365 a	nd CRM Onli	ne: Mi C	office 365					Draft		Product Bu						
	Warehouse			Office 365 a	nd CRM Onli	ne: Ent C	office 365					Draft		Product Bu						
Ŷ,	Stock Transfer		옪	Office 365 S	ervice (sampl	le) C	office 365					Draft		Product Fa						
43	Supplier	All	=	A B	C D	F	FG	н		ĸ	I M	N	0	PQI	R S	т		w	хү	, ≻ Z
SM	Stock Management 🗘	-		2 selected)		L					2 10		Ŭ		. 5		- V			2

• By clicking on the Create Purchase Order, a new tab will open the form where you can see the selected products and insert the details for the purchase order. You will see the "Current Stock" of the product. You need to insert the "Price Per Unit" and "Quantity" of the product.

			C	Create Purch	ase Order								
	Product Name	Price Per Unit	Current Stock	Quantity	Extended Amount	Estimated Arrival Date		/		Su	pplie	r	
	Power Supply	125.00	15.00	5	625		=		Check	king			
~	Hydraulic Equipment	180.00	10.00	0	0		<		-	gust 2			>
							Mo 26	Тu 27	We 28	Th 29	Fr 30	Sa 31	
				Create PO	Add Supplier		20	3	20 4	29 5	50 6	31 7	
							9	10	11	12	13	14	
							16	17	18	19	20	21	2
							23	24	25	26	27	28	2
							30	31	1	2	3	4	ţ
										Today	1		

• The Extended Amount will be calculated as the "Price Per Unit" and "Quantity" are inserted. You need to choose the date for the "Estimated Arrival" of the products. By clicking on the 'calendar' icon, a calendar will appear, choose the date from it.

• You need to select the Supplier who will supply the products. If the supplier is not on the list and you want to create a new supplier, click on the Add Supplier button to add a new supplier.

			C	reate Purch	ase Order				
2	Product Name	Price Per Unit	Current Stock	Quantity	Extended Amount	Estimated Arrival	Date	Supplier	
	Power Supply	125.00	15.00	5	625	2021-09-01 18:11		Checking	~
	Hydraulic Equipment	180.00	10.00	10	1800	2021-09-01		TCL Supplier	~
				Create PO	Add Supplier			Jack n Jones Supplier02 Checking TCL Supplier Supplier 03 Supplier 04 Supplier 05 Suplie 05 Suplie 05 Supplier 05 supplier 07 supplier 9 supplier 19 supplier 10 supplier 11 supplier 12 supplier 13 supplier 14 Supplier 15 Supplier 16	

- Now, after inserting the details, click on the Create PO button to create Purchase Order.
- Once a P.O is generated, it will be displayed on the order page as shown in the reference screen below. Purchase Orders will be created, and visible as created PO's as shown below. Also, the order timeline will be updated.

<u>Note</u>: After generating the Purchase Order you can also create Purchase Order Invoice for the same.

Creating PO for Low Stock Products

• Purchase orders for low stock products will only include products in which Low Stock Management is enabled and products have reached their minimum quantity.

=	\leftarrow	Show Chart	🔓 Add Family	🕅 Add Pro	duct	සි Ad	d Bun	dle 📑	Generate Low Sto	ock PO	🗓 Delete 🗸	/ () R	lefresh	🛱 Add	Product		
合 Home	All P	roducts, F	amilies & Bu	ndles ~									∇	Search	n this viev	N	Q
🕒 Recent 🗸 🗸																	
🖈 Pinned 🗸 🗸	~	Name 🗸			1 '				Product Stru 🚿				im Stock Ei	nable 🗸	Minimum	St ∨	
Sales		tv		1011				Active	Product	Yes	31.00) False					
Products		MI		2001				Active	Product	Yes	36.00) True				2.00	
Orders		HP		12				Active	Product	Yes	10.00) False					
RMA		Apps		21				Active	Product Bu	No		- False					
Purchase Order		Power Supp	bly	PS01				Active	Product	Yes	15.00) False					
		Hydraulic Ed	quipment	HE01				Active	Product	Yes	10.00) True				5.00	
Purchase Order	品	Office 365 S	Suite (sample)	Office 36				Draft	Product Fa								
Purchase Order In		Office 365 a	and CRM Online: Sn	Office 36				Draft	Product Bu								
		Office 365 a	and CRM Online: Mi	Office 36				Draft	Product Bu								
Warehouse and Supplier		Office 365 a	and CRM Online: En	Office 36				Draft	Product Bu								
Warehouse	8	Office 365 S	Service (sample)	Office 36				Draft	Product Fa								
🚯 Stock Transfer	뽔	Office Dock	top (cample)	Office De				Draft	Droduct Es								
☆ Supplier	All #	A B	C D	E F G	н	I	J	К	L M N	0	P Q R	S	т	u v	W	х	Y Z
SM Stock Management 🗘	1 - 33 of 33	(0 selected)															

- To generate PO for low stock products, click on 'GENERATE LOW STOCK PO' as shown in the reference screen.
- Clicking on 'GENERATE LOW STOCK PO' will open up a new window in which you can select suppliers for each product.

Create Purchase Order of Low Stock Products											
	Product Name	Price Per Unit	Current Stock	Quantity	Minimum Quantity	Extended Amount	Supplier				
	ABS Filament 3D Printer 4 inch	950.00	48.00	0	60.00	0	Appjetty				
	Backup Cooling Fan for 3D Printer	500.00	22.00	0	25.00	0	Appjetty				
	1 0		Create PO	Ad	d Supplier						

- If you have already assigned a supplier to a product then that supplier will be selected by default and if you want to change the supplier, then you can select from the dropdown list.
- Clicking on the 'Create PO' button will create Purchase Orders based on the selection of suppliers and a success message will appear. Click on the 'OK' button to continue
- Follow the similar steps as above to create an invoice and complete the PO.
- On completing the Purchase Invoice, the stock will be updated automatically.

Contacts

• You can check the sales order details from the CRM Contacts records. By clicking on any contact record, you can see the Sales Order Details tab on the contact detail page.

G Home JG Recent ✓	Jim Glynn (sample) Contact · Contact ~				Olivia Go Owner
☆ Pinned · ✓ Summa My Work	ry Sales Order Details Details	s Files Related			
हैं Dashboards	Export as			Search:	
Activities	Order Name	Status 🔶	Total Amount	Date Fulfilled	Action
Customers	chc	Fulfilled	\$30.00	8/6/2021	
Accounts	check	Fulfilled	\$50.00	7/30/2021	
R Contacts	check2	Fulfilled	\$30.00	8/6/2021	
Sales	HP	Fulfilled	\$20.00	7/30/2021	
C Leads	Supratech Labs	Active	\$25,000.00	-	

• By clicking on it, you will see the sales orders for the contact.

Purchase Order

Create Purchase Order

• After adding the products, to generate the Purchase Order click on Create Purchase Order which is available on the CRM ribbon.

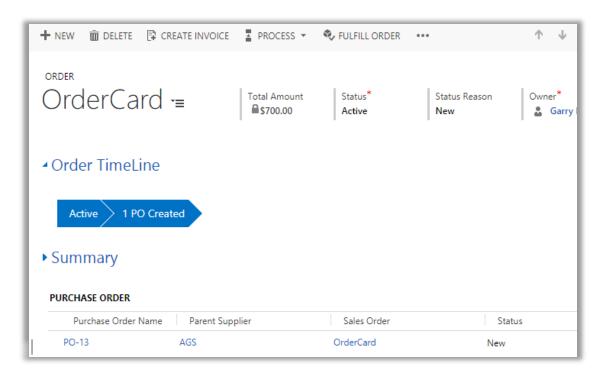
~	F	Show Chart 🔲 Clone 🕤	Revise 🚫 R	etire 🗵 Manage Sto	ck 🗟 Crea	ite Purchase Order	r 🗓 Delete 🗸 🖷	g View	∨ 🖾 Email a Link	∨ 🔊 Flow
A	ll Pr	oducts, Families & Bu	ndles ∨						∇	Search this view
~		Name 🗸	Product ID \vee	Hierarchy Path \uparrow \checkmark	Status \checkmark	Product Stru 🗸	Manage St \checkmark Stock \checkmark		Minimum Stock Ena 🗸	$\Big \ Minimum \ S_{\cdots} \bigvee \Big $
		tv	1011		Active	Product	Yes	31.00	False	
		MI	2001		Active	Product	Yes	36.00	True	2.00
		HP	12		Active	Product	Yes	10.00	False	
		Apps	21		Active	Product Bu	No		False	
~		Power Supply	PS01		Active	Product	Yes	15.00	False	
		Hydraulic Equipment	HE01		Active	Product	Yes	10.00	True	5.00
	品	Office 365 Suite (sample)	Office 365		Draft	Product Fa				
		Office 365 and CRM Online: Sn	r Office 365		Draft	Product Bu				
		Office 365 and CRM Online: M	i Office 365		Draft	Product Bu				
		Office 365 and CRM Online: En	nt Office 365		Draft	Product Bu				
	ጽ	Office 365 Service (sample)	Office 365		Draft	Product Fa				

- By clicking on the 'Create Purchase Order, a new window will open in which you can select a supplier for each product.
- If you have already assigned a supplier to a product then that supplier will be selected by default and if you want to change the supplier, then you can select a supplier from the dropdown list.

Create Purchase Order							
	Product Name	Price Per Unit	Quantity	Extended Amount	Supplier		
	27 inch Patient Monitor	680.00	1.00	680.00	AGS		
	Asus Nvidia Geforce	20.00	1.00	20.00	Select •		

• You can also add a new supplier by clicking on the 'Add Supplier' button.

- Select the products and click on the 'Create PO' button. This will create a Purchase Order based on the selection of suppliers and a success message will appear. Click on the 'OK' button to continue
- Once a P.O is generated, it will be displayed on the order page as shown in reference screen below. Purchase Orders will be created, and visible as created PO's as shown below. Also order timeline will be updated.



Creating Purchase Invoice

• To create a Purchase Invoice, go to the Purchase Order detail page and click on 'RELEASE' to release the Purchase Order and enable Purchase Invoice Option

ſ	+ NEW	🗟 DEACTIVATE	T DELETE	🕒 COMPLETE PO	🕒 CANCEL PO	✓ RELEASE 🖧 ASSIGN	 ↑ ψ	a)
		PURCHASE ORE		IION				
l	▲ Purc	hase order	details					
L	РОТ	ïtle *	PO-8	Status Reason *	New	Supplier*	AppJetty	
L	PON	lumber *	PO-8	Created By	🔒 Kezal I	F ernand i : Sales Order Title	Order1	1
L	PO A	mount*	\$8,559.00	Modified On *	₿ 4/7/20	17 4:5 Sales Order	ORD-01021	L-R

• Now, click on 'Create Purchase Invoice' from more options as shown below.

+ NEW 🔂 DEACTIV	ATE 🕒 COMPLETE F	PO 🖹 CANCEL PO	Sa Assign	📿 SHARE		Υ	\downarrow	7 1
PURCHASE PO-	order : INFORMATIO 8 =	Ν			Start Dialog Word Temp Run Report Form Editor	blates	•	
 Purchase orc 	ler details				🕒 Create Purc	hase Invoice		
PO Title *	PO-8	Status Reason *	Release	Suppl	ier*	🔒 Арр	Jetty	
PO Number *	PO-8	Created By	🔒 Kezal Fe	ernandi : Sales	Order Title	🔒 Ord	er1	
PO Amount*	\$8,559.00	Modified On *	₿ 4/7/201	7 5:1 Sales	Order	🔒 ORE)- <mark>0102</mark> 1	1-R

• This will open up a new window in which you can enter the quantity received from your supplier or change price if it is different.

	Creat	te Purch	ase In	voice			
Product Name	Price	Quantity	Received Quantity	Invoice Quantity	Amount		
27 inch Patient Monitor	680.00	1.00	0.00	1.00	680.00		
Detail Amou	nt	680.00					
(-)Discount(%)	{}					
(-)Discount		{}					
Pre-Freight Amount		680.00					
Pre-Freight /	(+)Freight Amount		{}				
	nount	{}					
	nount	{}					

- Click on 'Create Invoice' button to create the purchase invoice.
- This will create a Purchase Invoice and a success message will appear. Click on 'OK' button to continue
- Once a Purchase Invoice is generated, it will be displayed on the Purchase Order page as shown in reference screen below. Invoice will be created and visible as shown below.

Dynamics 3	365 v po-8	>	م	Q	+	\mathbf{Y}	٢	[?]	
+ NEW 🔓 DEACTIVATE	COMPLETE PO	🕒 CANCEL PO	Sa Assign	🗘 SHARE	••••		Ŷ	\downarrow	я
PO-8	DER : INFORMATION								
INVOICE									≣
INVOICE Invoice Number	Purchase Orde	r Id Supp	lier	Invoice Ar	nount 个		Status		
	Purchase Orde PO-8	r Id Supp App		Invoice Ar	nount ↑	\$8,559.00			

Warehouse and Supplier

• You can manage the Warehouse, Stock Transfer, Supplier, and Transaction Reason Under the Warehouse and Supplier, you can.

Warehouse

- By clicking on the Warehouse, you will be navigated to the Warehouses form where you can create and manage the Warehouses
- You will get the list of the existing warehouses with the details Warehouse Name, Main Phone, Location, and Action.

Products		Warehouses		
OrdersRMA	Add Warehouse			
Purchase Order	Show 10 v entries		Search:	
Durchase Order	Warehouse Name	Main Phone 🔶	Location 🕴	Action
🖆 Purchase Order In	Main	-	-	-
के RTS	TCL warehouse	-	-	
Warehouse and Supplier	Warehouse 01	-	-	
🛱 Warehouse	Showing 1 to 3 of 3 entries			Previous 1 Next
री। Stock Transfer	4			•
🔀 Supplier				
🗟 Transactions Reas				
SM Stock Management 🗘				

• To add a new "Warehouse", click on the Add Warehouse button above the listing. This will open Create Warehouse tab just above the listing.

	Create	Warehouse	
Warehouse Name*	Sams Apparel	Main Phone	0123456789
Other Phone	0123456789	Street1	Alps-Avenue -1
Street2	Old Market Road	Street3	Street3
City	New York	State/Province	NW
Country/Region	USA	Zip/Postal Code	74575
	Save	Close	

• You need to insert the relevant details for the warehouse and after filling in the details, click on the Save button to create a new warehouse. It will be added to the Warehouses list.

	Warehouses						
Add Warehouse							
Show 10 🗸 entries		Search:					
Warehouse Name	Main Phone 🔶	Location 🔶	Action				
Main	-	-	-				
Sams Apparel	0123456789	New York, NW					
TCL warehouse	-	-	6				
Warehouse 01	-	-	e				
Showing 1 to 4 of 4 entries			Previous 1 Ne:				

- You can edit any warehouse by clicking on the 'edit' icon from the "Action" column and if you want to remove the warehouse that is not available, you can remove it by clicking on the 'delete' icon.
- Now, when you are managing the products, you will get this newly created warehouse if the product is placed in that warehouse. You can assign the product to the warehouse as per your stock management.

Stock Transfer

- To transfer the stock of one warehouse into another click on the "Stock Transfer" button under the Warehouse and Supplier option from the left navigation.
- By clicking on the "Stock Transfer", you will be navigated to "Warehouse Stock Transfer" page.
- Here, you can select the products from the Product(s) drop-down selection to transfer the products From one Warehouse To another Warehouse.

=		Warehouse	Stock Transfer	
Products				
Crders	Product(s) Warehouse From:	🗿 Warehouse To: 📀	Select Product Type: 😯	Select Supplier: 🕜
C RMA	tv, MI 👻 🛛 Main 💊	Main 🗸	Non Serial Number Products 🛛 🗸	Checking 🗸 🏹
Purchase Order				
🖓 Purchase Order	Products	Available Quantity	Selected Qu	antity
Purchase Order In		Nol	Records Found	
🕭 RTS				
Warehouse and Supplier				
品 Warehouse				
🗘 Stock Transfer				
🛠 Supplier				
🛱 Transactions Reas 💂				
SM Stock Management 🗘 🦂				

- You can filter the products as per Non-Serial Number Products or Serial Number Products. You can get the products for the specific supplier by selecting the Supplier drop-down selection.
- Once you selected the products, and the specific supplier, and the warehouse from where you want to transfer the stock to another warehouse, click on the 'filter' icon to get the products that you want to transfer.
- You will get the product's details in the tabular form along with the Product's name, Available Quantity, Selected Quantity.

		Wa	arehouse St	ock Transfer		
roduc	t(s)	Warehouse From: 📀	Warehouse To: 🔞	Select Product Type: 😧	Select Supplier: 🔞	
All sele	ected (11) 🗸	Main 🗸	Warehouse 01 🗸	Non Serial Number Products 🛛 🗸	Supplier 01 V	Length (
						0
	Products	Available Qua	antity	Selected Quantity		
	tv	3		3		
□ MI						
Trans	MI	32 Wa	arehouse St	32 cock Transfer		
_			arehouse St			
Trans	sfer t(s)		arehouse St		Select Supplier: @	
Trans	sfer	Wá		ock Transfer	Supplier 01 V	
Trans	sfer t(s)	Warehouse From: @	Warehouse To: 😧	Select Product Type: 🛛		
Trans	sfer t(s)	Warehouse From: @	Warehouse To: 😧 Warehouse 01 🗸	Select Product Type: 🛛		
Trans Product	sfer t(s) ected (11) →	Warehouse From: @ Main	Warehouse To: 😧 Warehouse 01 🗸	Select Product Type: ? Non Serial Number Products		

• You need to select the products that you want to transfer and insert the product's quantity into the "Selected Quantity".

	Warehouse Stock Transfer							
Product(s) Warehouse From: 🕢 Warehouse To: 🕢 Select Product Type: 😥 Select Supplier: 🥑								
All sel	ected (11) 🗸	Main 🗸	Warehouse 01 🗸	Non Serial Number Products 🖌	Supplier 01 🗸 💙			
	Products	Available Qua	antity	Selected Quantity				
♂ tv		3		1				
				12				

- After selection of the products to be transferred, choose the 'Warehouse From' (Warehouse from which the product is to be transferred) and 'Warehouse To' (Warehouse to which the product is to be transferred) along with supplier selection.
- By clicking on the Transfer button, you will get the success message for the transferred products and the products will be transferred to the respective warehouses. After that, the "Available Quantity" will be updated.

	Warehouse Stock Transfer								
Product(s) Warehouse From: ② Warehouse To: ③ Select Product Type: ③ Select Supplier: ③									
All sele	ected (11) 🗸	Main 🗸	Wareh	ouse 01 🗸	Non Serial Number Products 🗸	Supplier 01 🗸 🔨			
	Products	Available Qua	ntity		Selected Quantity				
	tv	2			2				
	МІ	20			20				
Trans	sfer								

Transfer Serial Number Products

• To transfer the products with serial numbers, select the 'Serial Number Products' option from the 'Select Product Type' dropdown list. A list of products with serial numbers will be displayed.

	War	ehouse Sto	ock Transfer	
Product(s)	Warehouse From: 📀	Warehouse To: 😮	Select Product Type: 😯	Select Supplier: 😧
All selected (11) 🗸	Main 🗸	Main 🗸	Serial Number Products 🗸	Checking 🗸 🔨
Stationary 2 Select				
Products	Serial Number	Available Quant	ity Selected Quantit	ty
Stationary	8	1	1	
Stationary	9	1	1	
Transfer				

- For products with serial numbers, you can also enter a quantity and click on the select button to select that many products.
- After selection of the products to be transferred, choose the 'Warehouse From' (Warehouse from which the product is to be transferred) and 'Warehouse To' (Warehouse to which the product is to be transferred) along with supplier selection.
- Click on the 'Transfer' button. By clicking on it, your selected serial number of products will be transferred to the respective warehouses.

<u>Note</u>: A list of products will be shown on basis of the combination of warehouse and supplier selection.

Suppliers

• You can add and manage the suppliers by clicking on the Supplier option under the Warehouse and Suppliers from the left navigation panel.

=	\leftarrow 🖾 Show Chart + New 🛍 Delete \vee 🖒 Refresh 🖾 Email a Link \vee 🛛 Flow \vee 💷 Run Report \vee :
🕒 Recent 🗸	Active Supplier ~ \heartsuit Search this view \checkmark
🖈 Pinned 🗸 🗸	✓ Supplier Name ↑ ∨ Created On ∨
Sales	Checking 8/3/2021 3:40 PM
Products	Suplie 06 8/18/2021 1:58 PM
Orders	suppler 07 8/18/2021 1:58 PM
🖭 RMA	Supplier 01 7/28/2021 11:35 AM
Purchase Order	Supplier 03 8/18/2021 1:58 PM
Purchase Order	Supplier 04 8/18/2021 1:58 PM
🖆 Purchase Order In	Supplier 05 8/18/2021 1:58 PM
🕭 RTS	supplier 10 8/18/2021 2:00 PM
Warehouse and Supplier	supplier 11 8/18/2021 2:00 PM
品 Warehouse	supplier 12 8/18/2021 2:00 PM
🗘 Stock Transfer	supplier 13 8/18/2021 2:00 PM
🔀 Supplier	P 44 0/0014 0.04 DM
🗟 Transactions Reas 💂	All # A B C D E F G H I J K L M N O P Q R S T U V W X Y
SM Stock Management 🗘	1 - 22 of 22 (0 selected)

• By clicking on the "Supplier", you will be navigated to the listing of supplier's page. To create a new supplier, click on the + New button and you will be redirected to the New Supplier page.

New Supplie	er			
upplier Details Supp	olier Address Details			
Supplier Name	* Jack n Jones	Main Ph	none 11 556448521	
Supplier Number	012A1456	Other P	hone	
Web Site	www.jacknjones.com	Fax		
Email Address	jacknjones11@gmail.com	Currenc	у \$	

• You need to insert the Supplier Details and the Address Details. After clicking on the Save button, the supplier will be added to the list.					
- 🖬 Save & Close + New 🔊 Flow 🗸					
New Supplier					
upplier Details Supp	olier Address Details				
Supplier Address					
Supplier Address					
Supplier Address Street1	345 Sugar Blvd.	City	Denver		
	345 Sugar Blvd.	City State/Province	Denver CA		
Street1					

• Here, the new supplier is added.

Active Supplier ~	∑ Search this view
\checkmark Supplier Name \uparrow \checkmark	Created On \vee
Checking	8/3/2021 3:40 PM
Jack n Jones	8/24/2021 3:44 PM
Suplie 06	8/18/2021 1:58 PM
suppler 07	8/18/2021 1:58 PM
Supplier 01	7/28/2021 11:35 AM
Supplier 03	8/18/2021 1:58 PM
Supplier 04	8/18/2021 1:58 PM
Supplier 05	8/18/2021 1:58 PM
supplier 10	8/18/2021 2:00 PM

• Now, you can assign the belonging products to the suppliers when you are managing the Product's stocks. You will get the newly added in the "Supplier" drop-down selection.

Transaction Reasons

• To manage the "Inventory Reasons" for transactions in your inventory, click on the 'Transaction Reasons'. By clicking on 'Transaction Reasons', you will be navigated to the "Inventory Reasons" page containing a list of inventory reasons along with its details.

III Dynamics 365	Stock Management	م	ଷ ହ +	∀ 🕸 ?
	. I	nventory Reasons		
OrdersRMA	Add Reason			
Purchase Order	Show 10 v entries		Search:	
🗑 Purchase Order	Reason Name	Transaction Type	Status 🔶	Action
🖆 Purchase Order In	check (Inward)	Inward	Active	Ø
گې RTS	Damage Stock (Outward)	Outward	Active	0
	Demo (Inward)	Inward	Active	đ
Warehouse and Supplier	New Stock (Inward)	Inward	Active	Ø
🛱 Warehouse	ol (Inward)	Inward	Active	Ø
री। Stock Transfer	out (Inward)	Inward	Active	8
🔀 Supplier	Sell (Outward)	Outward	Active	C
Image: Stock Management	Showing 1 to 7 of 7 entries			Previous 1 Next

• Now, to add a new "Inventory Reason", click on the Add Reason button. You will get the "Add Reason" popup.

	h	nven	tory Reasons		
Add Reason					
Show 10 • entries	🗔 Add Reas	on		× 1:	
Reason Name					Action
check (Inward)	Reason Name*		Sample Products		C
Damage Stock (Outward)	Transaction Type		Outward	~	Ø
Demo (Inward)	Active				C
New Stock (Inward)			Save		ß
ol (Inward)					đ
out (Inward)		Inward		Active	đ
Sell (Outward)		Outward		Active	Ø
Showing 1 to 7 of 7 entries					Previous 1 Next

- You need to insert the name of reason in the 'Reason Name' text field and need to select the 'Transaction Type' dropdown either "Inward" or "Outward". The 'Active' checkbox must be ticked to activate the reason.
- By clicking on the Save button, the reason will be added to the list of Inventory Reasons.

	Inventory Reasons					
	Add Reason Show 10 ✓ entries	Se	earch:			
	Reason Name	Transaction Type	Status 🍦	Action		
	check (Inward)	Inward	Active			
	Damage Stock (Outward)	Outward	Active	Ø		
	Demo (Inward)	Inward	Active	đ		
	New Stock (Inward)	Inward	Active	đ		
	ol (Inward)	Inward	Active	6		
	out (Inward)	Inward	Active	6		
ſ	Sample Products (Outward)	Outward	Active	C		
ľ	Sell (Outward)	Outward	Active			
	Showing 1 to 8 of 8 entries		PI	revious 1 Next		

• You can also edit inventory reasons by clicking on the 'Edit' icon beside the particular inventory reason under the 'Actions' column.

	Inv	ventory Reaso	ons	
Add Reason				
Show 10 🗸 entries	🕞 Add Reason	l.	× r.	
Reason Name				Action
check (Inward)	Reason Name*	check		
Damage Stock (Outward)	Transaction Type	Inward	~	Z
Demo (Inward)	Active			C
New Stock (Inward)		Update		I
ol (Inward)				C
out (Inward)	Inv	ward	Active	C
		utward	Active	C

<u>Note</u>: Transaction Reasons can also be added from 'Manage Stock' under 'MANAGE STOCK'. In inventory reasons only, those reasons will be shown that are created by the user itself.

Reports and Charts

• The Reports and Charts are divided into three sections: General Reports, Product Based Reports, and Charts.

General Reports

Dashboard

• To access the Dashboard, click on the **Reports and Charts** from the bottom-left corner navigation panel.

::: Dynamics 365	Stock Management	م	Q	+	:	OG
=						
යි Home	Product				-	·
 ▶ Recent ✓ ✓ ✓ ✓ ✓ 	Sales Order				-	÷
General Reports	Purchase Order					
🖓 Dashboard						
🔠 Supplier Report						
🗇 Warehouse-Inven						
🚟 Suppliers-Purchas						
Product Based Reports						
Change area						
Configuration						
Stock Management						
 Reports and Charts 						
RA Reports and Charts 🗘						

The "Dashboard" has been divided into three sections based on data shown in the dashlets:
 > Product
 > Sales Order
 > Purchase Order

Product

• The product dashboard displays summarized counts and listing related to products. By clicking on the specific counts, you will be navigated to the details page.

Product						-
Low Stock Products	1	All Item Groups	1	All Items		10
Top Selling Products		This Month $ \smallsetminus $	Worst Selling Products			This Month $ \smallsetminus $
Product	Current Stock	Sold Stock	Product	Cu	urrent Stock	Sold Stock
Setup Box	4	2	TCL - Router		10	0
			CPU Cabinet		5	0
			Server Toolkit		15	0
			Server		20	0
						View More 🗿
Inventory Summary						
Quantity On Hand		170				_
Quantity In Purchase Order		33	22			0
RMA Products		00				

• Low stock products: Get a count of low stock products. By clicking on the counter get redirected to list of low stock products.

Low Stock Products					
Show 10 • entries Search:					
Product Name	Current Stock	Minimum Stock			
ABS Filament 3D Printer 4 inch	48	60			
Backup Cooling Fan for 3D Printer	22	25			
Showing 1 to 2 of 2 entries		Previous 1 Next			

• All Item Groups: This dashlet shows the count of product bundles present in the inventory. On click of the count, redirects to product bundles listing.

I	pps	1	Hierarchy Path ↑ 🗸	Product Type 🗸	Subject 🗸	Status 🗸
		21		Sales Inventory		Active
Of)ffice 365 and CRM Online: S	ma Office 365		Sales Inventory		Active
Of	office 365 and CRM Online: N	Nid Office 365		Sales Inventory		Active
Of	Office 365 and CRM Online: E	nte Office 365		Sales Inventory		Active
윰 Of	office 365 for Small Business	(sa Office 365	Office 365 Suite (sample)	Sales Inventory		Active
윰 Of	Office 365 for Small Business	Pre Office 365	Office 365 Suite (sample)	Sales Inventory		Active
윰 Of	office 365 for Midsize Busines	ss Office 365	Office 365 Suite (sample)	Sales Inventory		Active
윰 Of)ffice 365 for Enterprise (sam	ple Office 365	Office 365 Suite (sample)	Sales Inventory		Active

• All Items: This dashlet shows the count of all products in the inventory. On click of the count, redirects to product listing page.

II P	roducts ~			∇	Search this view	
	Name ↑ ∨	Product ID \checkmark	Amount \checkmark	Status \checkmark	Modified On \vee	
	Apps	21		Active	7/30/2021 4:09 PM	
ጽ	check2	90		Draft	8/6/2021 6:20 PM	
	CPU Cabinet	L3098	\$500.00	Active	8/23/2021 1:22 PM	
Å	CRM Online: Enterprise (sample)	CRM Online: Enterprise		Draft	7/18/2021 12:19 AM	
ጽ	CRM Online: Professional (sample)	CRM Online: Profession		Draft	7/18/2021 12:19 AM	
Å	CRM Online: Standard (sample)	CRM Online: Standard (s		Draft	7/18/2021 12:19 AM	
Å	CRM Service (sample)	CRM Service (sample)		Draft	7/18/2021 12:19 AM	
Å	Exchange Online (sample)	Exchange Online (sample)		Draft	7/18/2021 12:19 AM	
	HP	12		Active	7/30/2021 4:04 PM	
놂	Lync Online (sample)	Lync Online (sample)		Draft	7/18/2021 12:19 AM	
#	 A B C D F F	с н т ј к	L M N O	• PORST	U V W X	,

- On the dashboard, you can also get to know Top Selling Products and Worst Selling Products from the inventory based on product sales.
 - You can filter the Top and Worst product list on basis of periods like This Week, Last Week, etc.

Low Stock Products	1	All Item Groups	1	All Items	10
Top Selling Products		This Month 🗸	Worst Selling Products		This Month \smallsetminus
Product	Current Stock	Yesterday Today	Product	Current Stock	Sold Stock
Setup Box	4	Last Week This Week	TCL - Router	10	0
		Last Month This Month	CPU Cabinet	5	0
		Last Year This Year	Server Toolkit	15	0
			Server	20	O
					View More O

- If there are more records for the Top/Worst Selling Products, you will get the View more > option to expand the list. By clicking on the "View More" option, you will be redirected to the specific product list page in a new tab.
- Inventory Summary: You will get the count for the following summary:
 > Quantity on Hand
 > Quantity in Purchase Order
 > RMA Products
 > RTS products
- By clicking on the count of the summary, you will be redirected to the specific page. "Quantity In Purchase Order" is the count of products that are in order and are yet to be received.

Quantity In Purchase Orders						
Show 10 🗸 entries	Search:					
Product Name	Quantity	\$				
MI	3					
Stationary	19					
TCL - Router	10					
Showing 1 to 3 of 3 entries	Previous	Next				

- **Total Suppliers:** Get count and list of suppliers. By clicking on the count, a new tab will appear including the listing of the supplier's name, Main Phone, and Email.
- **Zero Stock Product:** Get a count of zero stock products and by clicking on it, you will be redirected to the data table listing all zero stock products.

Inventory Summary				
Quantity On Hand	170			
Quantity In Purchase Order	33	22	0	
RMA Products	00			
RTS Products	00	Total Supplier	Zero Stock Product	

Sales Order

• Sales Order dashboard provides a summarized count related to sales order stages. This count can be viewed based on the period selected.

Sales Order							-
Sales Order							This Month $ \smallsetminus $
O Draft	O Partial Cor	npleted	Comp	-	c	O anceled	0 Invoiced
Total Purchase	This Month $ \smallsetminus $	Total	Return	This Mo	nth \sim	Stock In Wa	rehouse Main 🗸 🗸
3 Quantity Ordered	90 Total Cost	Quan	00 htity Returned	00 Total Cos	st		81

• **Total Purchase:** Get a count of the total number of products that were purchased along with the amount. This list can be filtered on basis of periods like this week, previous week, this month, previous month, this year, and previous year.

- **Total Return:** Get a count of the total number of products that were returned along with the amount. This list can be filtered on basis of periods like this week, previous week, this month, previous month, this year, and previous year.
- **Stock in Warehouse:** Get count of present stock in the warehouse based on warehouse selected from the dropdown.

Sales Order							-
Sales Order							This Month \vee
O Draft	O Partial Compl	eted	2 Completed	c	O Canceled	0 Invoic	ed
Total Purchase	This Month $ arsigma$	Total Return	This	Month \checkmark	Stock In Wareho	N	lain 🗸
3 Quantity Ordered	90 Total Cost	OO Quantity Return	OO ned Total Co:	st			/arehouse 01 CL warehouse

• You will get the drop-down option there from where you can select the specific "Warehouse" to get the count of the stock. By clicking on the count, you will be redirected to the Warehouse Product Details.

	Warehouse Product Details										
	elect Warehouse: Product Type: Main Mon Serial Number Products										
Export a	IS			Search							
Select	Product Name	Total Inward 🍦	Total Outward	Quantity In Order 🛛 🍦	Quantity On Hand 🕴						
	ABS Filament 3D Printer 4 inch	10	7	0	3						
	Carbon Fiber 3D Printer 15 inch	11	0	0	11						
	27 inch Patient Monitor	1	0	0	1						
howing	1 to 3 of 3 entries				Previous 1 Next						

Purchase Order

• The purchase Order dashboard provides a summarized count related to purchasing orders and invoices.

Purchase Order					-
Recent Purchase Orders Invoices			Recent Purchase O	rdore	
Invoice-8		P0-13			
Invoice-7			PO-12		
Invoice-6			PO-11		
Invoice-5			PO-10		
Invoice-4			PO-9		
	View More 📀				View More 🗿
3		4			1
Active PO Invoices	Complete	d PC	Invoices		Canceled PO Invoices
4		4			1
Total Product in Order	Completed P	Purcl	hase Orders		Canceled Purchase Orders

- By clicking on the count of Recent Purchase Orders Invoices and Recent Purchase Orders, you will get the listing.
- You will get a count for Active PO Invoices, Completed PO Invoices, and Canceled PO Invoices.
- **Total Product in Order:** This dashlet provides the count of products for which a purchase order has been created.
- You will get the count for **Completed Purchase Orders** and **Canceled Purchase Orders**.

Supplier Report

• You can check the product list based on the Supplier and Product Type by clicking on the "Supplier Report". You will get the product details in a tabular form along with Total Inward number, Total Outward number, Quantity In Order, and Quantity On Hand based on the Supplier and its Product Type.

=			Suppli	er Product	Details	
☆ Home						
🕒 Recent 🗸 🗸	Supplier:		Product Type	:		
🖈 Pinned 🗸 🗸	Supplier	01	✓ Non Serial N	Number Products 👻		
General Reports						
🖓 Dashboard	Export a				Search:	
Supplier Report					[
🗇 Warehouse-Invent	Select	Product Name 🛛 🔶	Total Inward 🛛 🔶	Total Outward 🛛 🔶	Quantity in Order 🛛 🗍	Quantity On Hand 🛛 🔶
Suppliers-Purchas		tv	52	17	0	35
Product Based Reports		MI	46	3	0	43
Stock History		HP	22	2	0	20
Inventory Status		Server	28	8	0	20
		Server Toolkit	25	10	0	15
Charts		CPU Cabinet	5	0	0	5
문 Warehouse Stock 🖕	Showing 1	to 6 of 6 entries				Previous 1 Next
RA Reports and Charts 🗘	4					•

- <u>Supplier</u>: You will get the dropdown selection of the Supplier. Select the supplier to check their list of the product.
- <u>Product Type</u>: You can list the products based on Non-Serial Number Products and Serial Number Products.
- Export As: You can export the list of the products in PDF, CSV, and Excel format. You need to select the products from the list. You can also direct Print and Copy the selected products from the list.

Supplier Product Details

Supplier (01	 Non Serial Numb 	er Products 🛛 🖌		
Export as					Search:
🔎 PDF	t Name	Total Inward	Total Outward	Quantity in Order	Quantity On Hand
🔒 Print		52	17	0	35
⊞ CSV		46	3	0	43
͡ᠷੇ Excel ௴ Copy		22	2	0	20
2	Server	28	8	0	20
	Server Toolkit	25	10	0	15
	CPU Cabinet	5	0	0	5

Warehouse-Inventory Reports

- You can check the Warehouse-Inventory wise reports by clicking on the "Warehouse-Inventory Reports" (Warehouse Product Details).
- You will get the product details in a tabular form along with Total Inward number, Total Outward number, Quantity In Order, and Quantity On Hand based on the Warehouse and its Product Type.

=			Wareho	use Produc	ct Details	
က် Home						
🕒 Recent 🗸 🗸	Select Wa	rehouse:	Product Type	2:		
🖈 Pinned 🗸 🗸	Main		✓ Non Serial I	Number Products 🗸		
General Reports	Main Warehou	150.01				
🖓 Dashboard	TCL ware					
🔠 Supplier Report	Export a	s			Search:	
🗊 Warehouse-Invent	Select	Product Name 🍦	Total Inward -	Total Outward 🍦	Quantity In Order 🛛 🍦	Quantity On Hand
Suppliers-Purchas		tv	3	0	0	3
Product Based Reports		МІ	34	2	0	32
の Stock History		HP	22	2	0	20
🖺 Inventory Status		Setup Box	6	2	0	4
		CPU Cabinet	5	0	0	5
Charts 쩐 Warehouse Stock ္	Showing 1	l to 5 of 5 entries				Previous 1 Next
RA Reports and Charts 🗘						

- <u>Select Warehouse</u>: You will get the dropdown selection of the Warehouses. Select the warehouse to check the list of the product.
- <u>Product Type</u>: You can list the products based on Non-Serial Number Products and Serial Number Products.
- Export As: You can export the list of the products in PDF, CSV, and Excel format. You need to select the products from the list. You can also direct Print and Copy the selected products from the list.

elect Warehouse:		Product Typ	e:						
TCL warehouse		✓ Non Serial	Non Serial Number Products 👻						
Export as	Jame 🔶	Total Inward 🌲	Total Outward 🗍	Search:	Quantity On Hand 🗍				
				Quantity In Order 🛛 🍦	Quantity On Hand				
PDF	Jame 🔶	Total Inward 🔶 15 10	Total Outward 🔶 0		Quantity On Hand 15				

Supplier-Purchase Order Reports

• You can check the Purchase Orders by the individual Suppliers by clicking on the "Suppliers-Purchase Order Report". You will get the report of the purchase orders in the tabular form along with Supplier Name, Purchase Order Count, and Total amount of Purchase Orders.

=		Purchas	e Orders By Supp	lier Report
☆ Home				•
🕒 Recent 🗸 🗸		Supplier Name	Purchase Order Count	Total amount of Purchase Orders
🖈 Pinned 🗸 🗸	0	Supplier 01	59	\$45570
General Reports				
🖗 Dashboard	0	Supplier02	14	\$420
📅 Supplier Report	0	Checking	4	\$6120
💼 Warehouse-Invent	0	TCL Supplier	1	\$500000
Buppliers-Purchas	0	Supplier 03	0	\$0
Product Based Reports	0	Supplier 04	0	\$0
Stock History	0	Supplier 05	0	\$0
E Inventory Status	0	Suplie 06	0	\$0
Charts	0	suppler 07	0	\$0
🖑 Warehouse Stock 🖕	0	supplier 8	0	\$0
RA Reports and Charts 🗘	0	supplier 9	0	\$0

• You will get the 'expansion' + icon before the Supplier Name. By clicking on the + icon, you will get the list of the generated product orders in a tabular form along with PO Name, Status, Created On, PO Amount, and the Estimated Arrival Date.

Purchase Orders By Supplier Report

	Supplier N	ame 🍦	Purchase Order C	ount 🍦	Total amount of Pur	amount of Purchase Orders						
•	Supplier 01		59	\$45570								
					Search:							
Serial	No.	PO Name	Status 🔶	Created On	PO Amount	Estimated Arrival Date						
1		PO-1	Completed	7/28/2021 3:40 PM	\$30.00	-						
2		PO-2	New	7/29/2021 11:11 AM	\$600.00	-						
3		PO-3	Completed	7/30/2021 4:01 PM	\$20.00	-						
4		PO-4	Completed	7/30/2021 4:11 PM	\$30.00	-						
5		PO-5	Completed	7/30/2021 4:26 PM	\$60.00	-						
nowing	g 1 to 5 of 59	entries			1 2 3 4) (5) (12) (Next)						
0	Supplier02		14		\$420							
0	Checking		4									

• You will get the navigation to check the next records if there are many records.

Product Based Reports

Stock History

• Stock History allows users to view the stock transaction history of multiple products with a single click. You can check the Stock History for the products as per the specific Date Range, Users, Warehouse, Reason, and Inward/Outward.

=	Stock History										
General Reports											
🖓 Dashboard	Product((s)									
Supplier Report	tv, MI, H	IP				~		то			
🗇 Warehouse-Invent	Select U	lser	~	Select V	Varehouse	~	Select Reason	~	Select Inward	/Outward	
Suppliers-Purchas		c									
Stock History Inventory Status Charts	Export	t as All	selected (5)	∽ Outward ∳	Warehouse 🍦	Reason 🝦	Description 🔶	Transaction Date/Time	Gearch:	User	Detai View
Warehouse Stock			10.00		Warehouse	New Stock		2021-07-28		Olivia	
Returned Stock C		tv	10.00	-	01	(Inward)	-	11:35 AM	-	Goli	-
Available Stock Ch		tv	5.00	-	Warehouse 01	New Stock (Inward)	-	2021-07-28 03:38 PM	-	Olivia Goli	-
 Sales Order Sum Reports and Charts 		tv		3.00	Warehouse	Warehouse Stock	Warehouse stock tra nsfer from: Warehou	2021-07-28		Olivia	

Select Product(s)

• You will get the drop-down list of the products to view the stock transaction history of multiple products. Select the products from the dropdown list.

				S	tock	Hi	istory									
Product(s					~	0	11-08-2021	To 01	-08-2	021						
✓ tv ✓ MI					^		Select Reason	~	Sele		< Mo	Tu	Auç We	just 20 Th	021 Fr	Sa
HP Powe	er Supply										26 2	27 3	28 4	29 5	30 6	31 7
🗌 Setup									Sea	rch	9 16	10 17	11 18	12 19	13 20	14 21
Serve Serve	er er Toolkit						Description	Transaction			23 30	24 31	25 1	26 2	27 3	28 4
	Cabinet			Marchausa	•	7	Description 🔶	Date/Time		Id				Today		_
	tv	10.00	-	Warehouse 01	New Stock (Inward)		-	2021-07-28 11:35 AM		-		Go	oli	-		
	tv	5.00	-	Warehouse 01	New Stock (Inward)		-	2021-07-28 03:38 PM		-		OI Go	ivia oli	-		
					Warehouse	2				_						

Date Range

- You can select the specific "Date Range" to get the stock history records in a specific duration.
- You can filter the Stock Transaction History by selecting the following options:
 - > User-wise > Warehouse-wise > Reason-wise > Transaction-wise.

To 01-08-2021	
✓ Outward	~

- You can search the records as per selected filter options by clicking on the 'filter' icon. You can remove the filter search by clicking on the 'refresh' icon.
- You will get stock history records if you have selected options to filter the records.

Expor	rt as	All s	elected (5)	~				Sea	rch:		
🕒 PDF		nward 🍦	Outward 🝦	Warehouse 🍦	Reason 🝦	Description	Transaction Date/Time	Order Id	User 🝦	Detail View	
⊞ CSV 🖹 Excel ௴ Copy		10.00 -		Warehouse 01	New Stock (Inward)		2021-07-28 11:35 AM	-	Olivia Goli	-	
	tv		5.00	-	Warehouse 01	New Stock (Inward)	-	2021-07-28 03:38 PM	-	Olivia Goli	-
	tv			3.00	Warehouse 01	Warehous e Stock Transfer (Outward)	Warehouse sto ck transfer fro m: Warehouse 01	2021-07-28 03:50 PM	-	Olivia Goli	
	tv		3.00	-	Main	Warehous e Stock Transfer (Inward)	Warehouse sto ck transfer to: Main	2021-07-28 03:50 PM	-	Olivia Goli	-
	tv		2.00	-	Warehouse 01	New Stock (Inward)	-	2021-07-29 10:03 AM	-	Olivia Goli	-
	tv		1.00	_	Warehouse 01	New Stock	_	2021-07-29	_	Olivia	_

- Export as: You can take a printout of the whole or selected records of stock history. You can export it to PDF, CSV, and Excel format.
 <u>Note</u>: Warehouse of serial number product for outward transaction won't be displayed as there can be multiple warehouses for different serial number product in single transaction.
- **Detailed View** allows users to view the detail history of the selected products including their inward / outward transaction history along with the serial number of each product. It also includes history of stocks along with the Transaction Date / Time and name of Supplier and Customer of the stocks.
- This will open a new window displaying Detailed Stock Transaction History for the selected products with detailed information of each inward and outward transaction.
- This report can be exported as pdf, csv or excel file. You can also copy and take print of selected or all records.

Detailed Stock History						
Export a	None selected 🗸			Search:		
Select	Product Name	Serial Number	Inward 🍦	Outward 🍦	Warehouse 🔶	
	Backup Cooling Fan for 3D Printer	P3D1501	1.00	-	Cargo	
	Backup Cooling Fan for 3D Printer	P3D1502	1.00	-	Cargo	
	Backup Cooling Fan for 3D Printer	P3D1503	1.00	-	Cargo	
	Backup Cooling Fan for 3D Printer	P3D1504	1.00	-	Cargo	
	Backup Cooling Fan for 3D Printer	P3D1505	1.00	-	Cargo	
	Backup Cooling Fan for 3D Printer	P3D1506	1.00	-	Cargo	
	Backup Cooling Fan for 3D Printer	P3D1507	1.00	-	Cargo	
	Backup Cooling Fan for 3D Printer	P3D1508	1.00	-	Cargo	
	Backup Cooling Fan for 3D Printer	P3D1509	1.00	-	Cargo	
	Backup Cooling Fan for 3D Printer	P3D15010	1.00	-	Cargo	
Showing 1	howing 1 to 10 of 10 entries Previous 1 Next					

Inventory Status

• You can view the status of the Inventory with the specific details with a single click. You will get the inventory status in tabular form along with Product Name, Qty on Hand, Inventory Asset Value, Qty on Order, Total Qty, and Serial Number Detail.

General Reports	Inventory Status					
Dashboard Supplier Report Warehouse-Invent	Product(s) tv. MI, HP v T Search:					
Suppliers-Purchas	Product Name	Quantity On Hand 🛛 🗍	Inventory Asset Value	Quantity On Order 🛛 🗍	Total Quantity	Serial Number Detail
	HP	20	\$400.00	0	20	-
Product Based Reports	мі	46	\$1380.00	0	46	-
 Stock History Inventory Status 	tv	35	\$175000.00	0	35	-
Charts	Showing 1 to 3 of 3 en	tries				Previous 1 Next
Warehouse Stock						
🗄 Returned Stock C						
Available Stock Ch						
🖋 Sales Order Sum 🖕						
RA Reports and Charts \Diamond						

• You will get the dropdown selection for the products. You can select the products to check the product's inventory status.

General Reports						-		
🖓 Dashboard	Product(s)	tv, MI, HP	~	T				
Supplier Report		💌 tv	A				Sea	arch:
🗇 Warehouse-Invent		MI						
Suppliers-Purchas	Product N	a 🔽 HP	1	\$	Inventory Asset Value 🔶	Quantity On Order 🔶	Total Quantity 🔶	Serial Number Detail
	HP	Power Supply			\$400.00	0	20	-
Product Based Reports	MI	Setup Box			\$1380.00	0	46	-
Stock History	tv	Stationary			\$175000.00	0	35	
Inventory Status		Server			\$175000.00	0	55	-
	Showing 11	Server Toolkit						Previous 1 Ne
Charts		CPU Cabinet	-					
- Warehouse Stock								
Returned Stock C								
Available Stock Ch								
🖋 Sales Order Sum 🖕								
RA Reports and Charts 🔷								

• After selecting the products from the list, you need to click on the 'filter' icon

Charts

Warehouse Stock

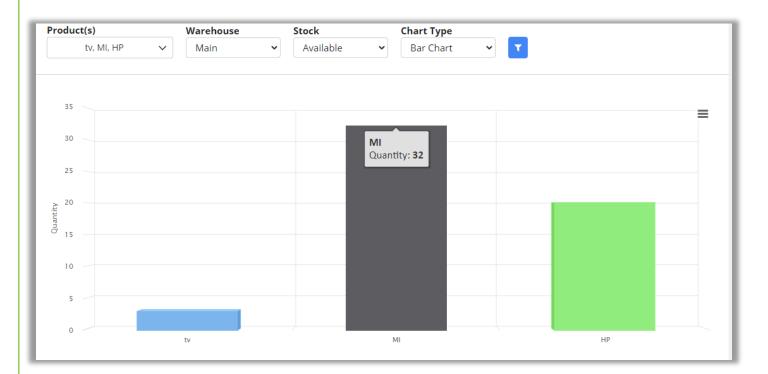
• You can get the **Warehouse Stock** analysis in the charts. You will get the chart displays a "Bar Chart", "Pie Chart" and "Line Graph" for the selected products.

≡ ≫ riilieu ✓		Wa	arehouse St	ock Chart		
General Reports	Product(s)	Warehouse	Stock	Chart Type		
🖓 Dashboard	tv, MI, HP 🗸 🗸	Main 🗸	Available 🗸	Bar Chart 🗸		
Supplier Report					_	
🗇 Warehouse-Invent						
Suppliers-Purchas	35					=
Product Based Reports	30					
Stock History	25					
Inventory Status	کو بنیا					
Charts	20 manufit					
四 Warehouse Stock	10					
🕒 Returned Stock C	10					
Available Stock Ch	5					
Ae Sales Order Sum	0					
RA Reports and Charts 🗘	-	tv	1	MI	HP	Highcharts.com

• You can filter the options to get the chart analysis by selecting the Products, Warehouse and, Stock.

Bar Chart

• You will get the details of the product if you hover the mouse on the bar.



Pie Chart

• You will get the details of the product if you hover the mouse on the graphics. You will get the 3D representation.

roduct(s)	Warehouse	Stock	Chart Type
tv, MI, HP	✓ Main ✓	• Available	✓ Pie Chart ✓
			Quantity: 3 tv
	HP		
			М

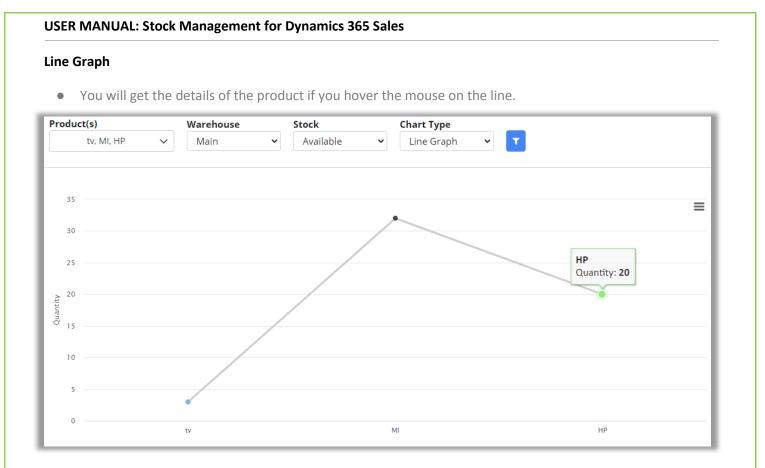
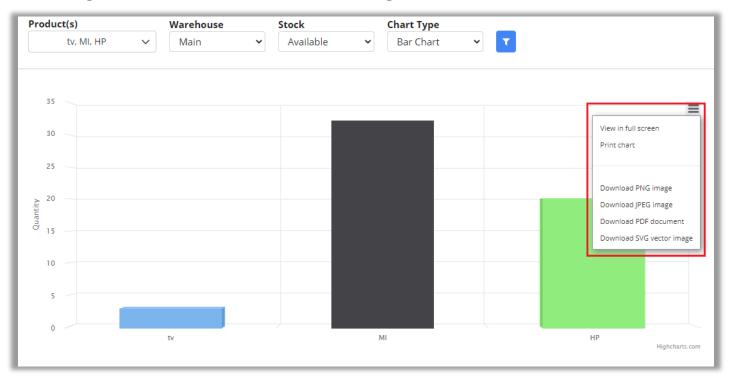


Chart Options

• You will get the Chart options like print and download as images for all three charts. You will get the following options for the charts: View in Full Screen, Print Chart, Download charts as PNG & JPEG image, Download PDF Document, and SVG Vector Image.



• By scrolling down, you will get the "Product Name" and the "Quantity (stock)" in the tabular format below every chart (Bar, Pie, and Line).

Show 10 v entries	
Products A	Stock .
HP	20
MI	32
tv	3
	Previous 1 Next

Returned Stock Chart

• You can get the Returned Stock analysis in the charts. You will get the chart displaying a "Bar Chart", "Pie Chart" and "Line Chart" for the returned stocks of the selected products.

		Retu	ırned Stock Chart		
General Reports					
🖓 Dashboard	Product(s)	Chart Type Bar Chart 🗸 🔽			
Supplier Report					
🗇 Warehouse-Invent					
Suppliers-Purchas	1.2				=
Product Based Reports	1				
Stock History					
Inventory Status	0.8				
Charts	Quantity 9.0				
🖷 Warehouse Stock	0.4				
🕒 Returned Stock C					
Available Stock Ch	0.2				
🖋 Sales Order Sum 🚽					
RA Reports and Charts 🗘	0	HP		MI	

- You can filter the options to get the chart analysis by selecting the Product(s).
- By scrolling down, you will get the "Product Name" and the "Quantity (Returned stock)" in the tabular format below every chart (Bar, Pie, and Line).

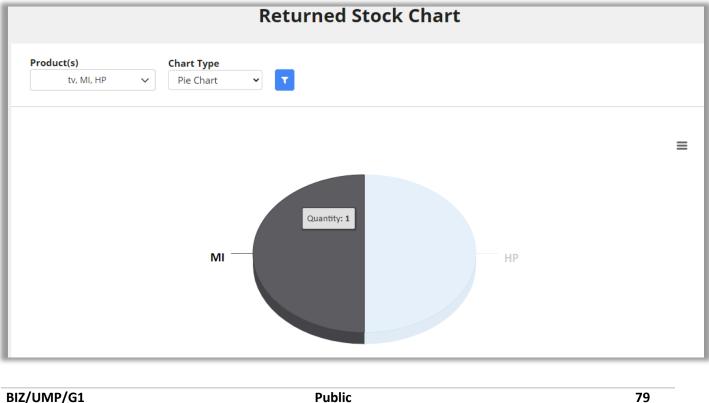
Bar Chart

• You will get the details of the product if you hover the mouse on the bar.



Pie Chart

You will get the details of the product if you hover the mouse on the graphics. You will get the 3D representation.



USER MANUAL: Stock Management for Dynamics 365 Sales	
Line Graph	
• You will get the details of the product if you hover the mouse on the line.	
Returned Stock Chart	_
Product(s) Chart Type tv, MI, HP Line Graph	
=	:
HP Quantity: 1	

Chart Options

• You will get the Chart options like print and download as image for all three charts. You will get following options for the charts: View in Full Screen, Print Chart, Download charts as PNG & JPEG image, Download PDF Document, and SVG Vector Image.

MI

HP

Product(s) Chart Type tv, MI, HP	
Ountity 0	View in full screen Print chart Download PNG image Download JPEG image Download SVG vector image

• By scrolling down, you will get the "Product Name" and the "Quantity (Returned Stock)" in the tabular format below every chart (Bar, Pie, and Line).

Show 10 v entries	
Products	Stock $ eightharpoonup View Stock $
HP	1
MI	1
	Previous 1 Next

Available Stock

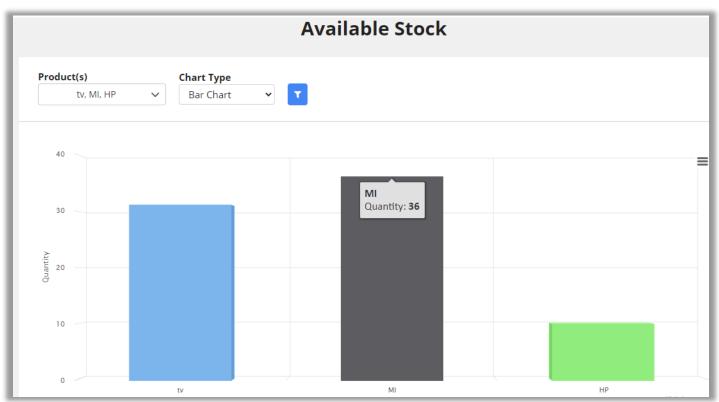
• You can get the Available Stock analysis in the charts. You will get the chart displays a "Bar Chart", "Pie Chart" and "Line Chart" for the available stocks of the selected products.

General Reports	Available Stock
Dashboard	Product(s) Chart Type
Supplier Report	tv, MI, HP V Bar Chart V T
🗇 Warehouse-Invent	
Suppliers-Purchas	40
Product Based Reports	
Stock History	30
Inventory Status	
Charts	Og and the second
圈 Warehouse Stock	ð
🗄 Returned Stock C	
Available Stock Ch	
🖋 Sales Order Sum 👻	
RA Reports and Charts 🗘	

• You can filter the chart analysis by selecting the Product(s) for available stock.

Bar Chart

• You will get the details of the product if you hover the mouse on the bar.



Pie Chart

• You will get the details of the product if you hover the mouse on the graphics. You will get the 3D representation.



Line Graph

• You will get the details of the available stocks of the product if you hover the mouse on the line.



Chart Options

• You will get the Chart options like print and download as images for all three charts. You will get the following options for the charts: View in Full Screen, Print Chart, Download charts as PNG & JPEG image, Download PDF Document, and SVG Vector Image.



Public

• By scrolling down, you will get the "Product Name" and the "Quantity (Available Stock)" in the tabular format below every chart (Bar, Pie, and Line).

Show 10 v entries		
Product	A	Stock \$
HP		10
MI		36
tv		31
		Previous 1 Next

Sales Order Summary

• You can check the sales order records as per filtering the Product(s).

ж riiiieu 🗸 🔺	Sales Order Summary of Product(s)
General Reports	
🖓 Dashboard	Product(s) Filter Type
Supplier Report	tv, MI, HP - This Month · T
🗊 Warehouse-Invent	
Suppliers-Purchas	
Product Based Reports	No data found
Stock History	
Inventory Status	
Charts	
疊 Warehouse Stock	
🖶 Returned Stock C	
Available Stock Ch	
🖋 Sales Order Sum 🗸	
RA Reports and Charts 🗘	

• You will get the Sales Order Summary in Line Graph for the sales order of the product(s).

	Sales Order Summary of Product(s)	
Product(s) Setup Box, Stationary →	Filter Type This Month	
		≡
ब हु 80 म	Setup Box Total Sale:\$60	

• You will get the details of the available stocks of the product if you hover the mouse on the line.

Chart (Line Graph) Options

• You will get the Chart options like print and download as images for all three charts. You will get the following options for the charts: View in Full Screen, Print Chart, Download charts as PNG & JPEG image, Download PDF Document, and SVG Vector Image.

Product Name	Quantity Sold	🔶 Total Sale	(
Setup Box	2	\$60	

Contact Us

We simplify your business, offer unique business solution in digital web and IT landscapes.



- Get instant support with our Live Chat.
- Visit our product page at: <u>https://www.appjetty.com/dynamicscrm-</u> <u>stock-management.htm</u> and click on the Live Chat button for instant support.



- Raise tickets for your specific question!
- Send an email to <u>support@appjetty.com</u> or you can login to your account @ <u>www.appjetty.com</u> and click on My Support Tickets on your account dashboard, to get answers to your specific questions.

Customization:

If you would like to customize or discuss about additional features for **Stock Management For Dynamics 365 Sales**, please write to <u>sales@appjetty.com</u>